

SEDLESCOMBE PARISH COUNCIL

FINAL ACCOUNTS 2008-9

Prepared by: Mrs Pauline J Raymond, Responsible Financial Officer

2008-9

WOODLAND COTTAGE, CHAPEL HILL, SEDLESCOMBE, BATTLE, EAST SUSSEX
TN33 0QX

SEDLSCOMBE PARISH COUNCIL

AUDITED 2007-8,

BUDGET 2008-9, END 2008-09

BUDGET 2009-10

Audited 2007-8	INCOME	Budget 2008-9	Budget amended 2008-9	Actual 2008-9	Budget 2009-10
£ 28270	1. Precept	£ 29000	29000	29000	31500
	2. Sale of goods & services				
25	Photocopies & other income	10	10	0	0
4	Pictorial Parish Maps	0	0	5	0
71	Footpath Leaflets	75	75	52	50
802	Directory advertising	550	550	609	600
11	Sale of stationery	0	0	0	0
913		635	635	666	650
	3. Interest				
1314	Alliance & Leicester	750	750	297	0
1352	West Bromwich Building Society	750	750	1245	750
177	Barclays Business Bonus (Pavilion)	450	450	857	0
0	Bank of Scotland 1 year (Gratuity Fund)	1500	1500	2455	1893
2843		3450	3450	4854	2643
	4. Income from Rents				
1	Sedlescombe sportsfield peppercorn rent	0	0	1	0
	5. Income from other local authorities				
285	Rother car park mowing	290	290	296	300
	6. Grant income				
447	Playground	0	0	0	0
190	Part repayment grant from Police	0	0	0	0
13995	Pavilion grants & fund-raising	0	126628	64747	800
14632		0	126628	64747	800
	7. Online submission refund				
150		100	100	0	0
	8. Income re playing field				
0	Tennis courts income	0	0	0	0
0	Hogweed contribution	0	0	0	0
0	Grant for playground	0	0	3368	0
0		0	0	3368	0
0	Loan from Public Works Loan Board	0	0	52475	
47094	TOTAL INCOME	33475	160103	155407	35893

NOTES TO ACCOMPANY INCOME 1-8

	Audited 2007-8	Actual End 2008-9	Budgeted 2009-10
1. Precept	Same as previous year	Increase	Increase
2. Sale of goods & services	Advertising increased to 44 businesses and more than paid for printing and postage of Annual Report. Bought large boxes of envelopes and shared with Salehurst PC creating "sale of stationery".	Sales of footpath leaflets first published in 2002 decreased. Directory advertising decreased to 33 businesses but the income still covered the cost of producing and posting the 2009 Annual Report.	Similar to previous year.
3. Interest	All interest increased. Bank of Scotland account opened Oct07.	Because of the increased amount of saving, interest on savings accounts increased despite a drop in interest rates generally. Alliance & Leicester account closed at end July 2008. Barclays Business Bonus Account interest will be added at 31/12/09. Accrued interest to end March 2009 added to Bank of Scotland account and, therefore, a reduced amount of interest can be expected next year.	Budget reduced but still may be too high because of the considerable drop in interest rates caused by the economic situation.
4. Income from rents	£1 sportsfield rent paid	£1 sportsfield rent paid	Although zero has been put in the budget, £1 rent is expected.
5. Income from other authorities	Maintenance agreement with Rother, Brede Lane car park.	Maintenance agreement with Rother, Brede Lane car park.	Maintenance agreement with Rother, Brede Lane car park.
6. Grant income excluding playground	£13,995 pavilion fund-raising income to end December 2007 included	£64,747 grants obtained from a range of funders towards the rebuilding of the sports pavilion.	Some minor fund-raising is likely to continue in 2009-10.
7. Online submission refund	£150 refund for submission of 2006-7 annual return online	£100 refund received for submission of 2007-8 annual return online. Not shown as income but as reduced expenditure.	£75 refund will be received for submission of 2008-9 annual return online.
8. Income re playing field	No income	Grant received from Public Playing Field & Recreation Ground Trust to cover maintenance work on the land.	No grant included in the budget for Trust work although this is now expected.

Audited 2007-8	EXPENDITURE	Budget 2008-9	Budget amended 2008-9	Actual 2008-9	Budget 2009-10
	9. Administration				
14	Review	14	15	14	15
	Subscriptions				
263	SALC & NALC	288	300	298	310
35	RALC	40	35	35	35
25	Sx County Playing Fields Ass.	15	15	15	15
129	Society of Local Council Clerks	130	135	133	150
27	Campaign to protect Rural England	30	30	0	0
34	Action in Rural Sussex	100	35	40	45
	Other				60
513	Total subs	603	580	535	630
220	Telephone and internet	275	250	238	300
227	Stationery	150	250	68	300
522	Annual Report printing	1100	560	522	650
279	Copier	400	400	214	350
359	Hall	350	400	301	400
93	Postage	140	120	123	150
1502	Computer and software	500	500	50	250
333	Travel	375	350	181	300
36	Website	75	50	34	50
120	Allowances	200	200	200	210
200	Maintenance of offices	200	200	200	200
743	Insurances	775	775	948	1000
204	Training	500	500	620	300
370	Audit	400	975	390	630
35	Data Protection	40	40	35	50
0	Legal expenses	500	500	0	0
54	Miscellaneous	0	20	63	70
179	Elections	1200	0	0	0
6003		7797	7235	4722	5840
14297	10. Clerk's Salary/NI	14320	14660	14537	15000
0	11. Village Security	500	0	0	0

NOTES TO ACCOMPANY EXPENDITURE 9-11

	Audited 2007-8	Actual End 2008-9	Budgeted 2009-10
9. Administration	See below	See below	See below
Subs	SALC/NALC increase but one-off reduction.	SALC/NALC increase to 26.93p/elector. Increase in SLCC sub. CPRE sub not sent.	SALC/NALC budget small increase
Telephone & internet	Reduction	Slight increase	Increased budget
Stationery	Increase	Considerable reduction through stopping sending out hard copies to councillors	Increased budget – includes account of increased paper costs
Annual Report printing	Printing paid for in following year	Printing paid for in following year	Printing paid for in following year
Copier		Reduction – less printing	Increased budget
Hall hire	Increased charges	Reduction	Hire charges increased
Postage	24% reduction	Increase to make up for reduction in travel expenses	Increased postal prices allowed for
Computer & software	Vista upgrade, Office 2007, Replacement Raid controller purchased. Adobe software purchased at advantageous price for website updating.	Payment for payroll software only	Small allowance included for unexpected expense
Travel	Increased travel	Decreased travel expenses as Clerk no longer makes a monthly travel claim	Increased budget to cover travel to additional training courses for councillors
Website	Reduction	As previous year	Small increase
Allowances	Not all Chairman's allowance paid	All Chairman's allowance paid	Slightly increased budget
Insurances	Small reduction. SID not included	Increase – includes insurance of the portacabin	Increased budget because of expected rise in costs
Training	Increase, half due to new councillor training	Greatly increased expense because of the availability of additional training courses particularly for councillors	Increase budget but probably insufficient
Audit	Increased costs	Increased costs	Increased budget to cover increased 2008-9 income
Data protection	As previously	As previously	Increased budget
Legal expenses	See under bus shelter	See under bus shelter	No allowance
Miscellaneous	Small budget to cover incidentals.	Small budget to cover incidentals – Assembly refreshments, quality council reaccreditation, water supply deed	Small budget to cover incidentals
Elections	No poll but contribution paid for poll cards and advertising	No expenditure	No budget
10. Clerk's Salary/NI	2% increase over salary and national insurance	2.5% increase in salary (will be adjusted to 2.75% increase by payment in April 2009)	£13,632.32 salary for 2009-10 with £39.89 owing from 2008-9
11. Village security	No payment made. Reclaimed £190 from Police left in overtime pot	No expenditure	No further budget

Audited 2007-8	EXPENDITURE	Budget 2008-9	Budget amended 2008-9	Actual 2008-9	Budget 2009-10
	12. Grants				
100	Battle Community Transport	0	75	75	
50	Rural Rother Trust	0	0	0	
300	Churchyard Fund	0	0	0	
25	East Sussex Association for the Blind	0	25	25	
0	Air Ambulance Fund	0	50	50	
50	Other	500	350	0	500
0	Public Playing Field & Recreation Ground	0	0	3500	
525		500	500	3650	500
	13. Amenities (not playing field)				
4697	Sportsfield pavilion (from Fund)	27000	175303	168644	3290
102	Sportsfield car park	200	200	0	0
0	Noticeboards at Red Barn Field	0	0	0	0
0	Hedge cut at Red Barn Field	100	100	100	220
183	Strimming at Red Barn Field	200	200	120	120
150	Environmental work	200	200	0	0
510	EVT Kickabout, litter, inspections, mtce	1010	1010	800	690
0	Dog bin emptying	500	500	0	250
50	Rights of way	100	100	0	60
0	Pumphouse railings repaint	50	50	0	0
0	Lead pump refurbishment	3000	0	0	0
815	Village Green mowing	1200	1200	400	680
25	Repaint Village Green bins, black & gold	0	0	0	0
266	Bus shelter	250	250	123	0
900	Weedkilling	900	900	900	915
					0
3318	Queen's Head path	0	0	0	0
287	Purchase of litter/dog bins	400	0	36	0
40	Refurbish seats	0	0	25	500
11343		35110	180013	171148	6725

NOTES TO ACCOMPANY EXPENDITURE 12-13

	Audited 2007-8	Actual End 2008-9	Budgeted 2009-10
12. Grants	BACT £100 Rural Rother Trust £50 Churchyard £300 ESxBlind £25 Tree Warden Scheme £50	BACT £75 E Sx Ass for the blind £25 Air Ambulance £50 Public Playing Field & Rec Grd £3500	£500 allocated Public Playing Field & Rec Grd Trust Grant now expected to be made
13. Amenities Sportsfield pavilion	Amount spent on portacabin and surveys etc.	Works connected with removal of old pavilion, planning and construction costs	Use of amount carried forward from 2007/8
Sportsfield car park ditch	Ditch trim and new gate	No expenditure	No budget
Red Barn hedge	Work should have been done by SCL but hedge not cut	Done by Roger Wood	Increased budget for cutting to cover all hedges if required
Red Barn strim	Strimming done more regularly this year	Regular strimming	Regular strimming
Environmental work	£150 towards wildlife leaflet	No budget	No budget
EV Kickabout, litter,inspect, mtce	Similar amount to last year	Increased costs because of more regular mowing	Reduced budget
Dog bin empty	Rother emptied this year	Rother emptied this year	Budget included in case passed back to SPC
Rights of way	Clearances by RW on Fp 2c in April and Sept	No expenditure	Small budget included
Pumphouse railings paint	No action	No expenditure pending application to Heritage Lottery Fund	No budget
Pumphouse lead pump	No action	No expenditure	No budget
V.Green mowing	Reduction over last year	Reduction over last year	Increased budget
V.Green bins paint	Done by RW	No expenditure	No budget
Bus shelter	Legal costs for land and "No Smoking" signs	Legal costs remaining from handover of land last year	No budget
Weed killing	Contract to weed kill 3 times during season	Contract to weed kill 3 times during season	As last year
Queen's Head path	Path built by ESCC and paid for by SPC	No expenditure	No budget
Litter bins	Bins and liners purchased	Dog bin lid bought but other budget figure removed to free up funds for pavilion	No budget
Seats	Gammons Hill seat Repainted by RW	Small expenditure but other work done foc by Parish Mtce Team	Budget included

Audited 2007-8	EXPENDITURE	Budget 2008-9	Budget amended 2008-9	Actual 2008-9	Budget 2009-10
140	14. Agency Services	200	200	160	160
	15. Playing Field expenditure				
300	Playground litter	300	300	305	310
481	Litter bin and seat (Biffaward)	0	0	0	0
175	Playground refurbishment/maintenance	1000	500	85	220
450	Mowing	600	600	735	740
0	Dog bin emptying	250	250	0	250
0	Fence repair	200	200	85	500
65	Tennis expenses	200	200	158	70
0	Tree work	600	600	0	600
800	Hogweed removal	800	800	800	0
70	Hedgecutting	60	60	30	30
0	Quarterly playground inspections	150	0	0	0
0	Annual playground inspection	100	100	72	80
0	Contingencies	100	100	0	0
2341		4360	3710	2270	2800
0	Loan repayments	0	0	0	5000
34650		62065	206318	196487	36025

Audited 2007-8	SUMMARY	Budget 2008-9	Budget amended 2008-9	Actual 2008-9	Budget 2009-10
65028	Brought forward	73981	77472	77472	36392
47094	Income	33475	160103	155407	35893
-34650	Expenditure	-62065	-206318	-196487	-36025
77472		45391	31257	36392	36260
	REPRESENTED BY				
16476	General Funds	12221	3237	9818	6237
29476	Sportsfield fund	0	0	-2401	0
26520	Clerk's Gratuity Fund	28020	28020	28975	30023
5000	Tennis Courts Fund	5150	0	0	0
77472		45391	31257	36392	36260

NOTES TO ACCOMPANY EXPENDITURE 14-15 & SUMMARY

	Audited 2007-8	Actual End 2008-9	Budgeted 2009-10
14. Agency Services	Maintenance of car park	Slight increase in expenditure	Same as previous year
15. Playing Field expenditure	See below		See below
Playground litter	Reduced cost	As last year	Slight increased included
Litter bin and seat	Biffaward left over spent	No expenditure	No budget although some repairs expected
Playground refurbishment/maintenance	Repairs of playground equipment after vandalism	Small expenditure	Budget included
Mowing	Reduced cost	Increased cost	As last year
Fence repair	No expenditure	Repairs to tennis fencing etc.	Increased budget included
Dog bin emptying	Rother emptied this year	Rother emptied this year	Budget included in case required
Tennis expenses	Only one sweep. Spraying included in weedkilling	2 sweeps and fence repair	Small budget
Tree work	No tree work required this year	No tree work required this year	Budget included
Hogweed removal	Second of 3 years' work	Third of 3 years' work	Budget not included but Council has agreed monitoring work
Quarterly playground inspections	Councillors doing weekly inspection – qtrly inspection not introduced	Budget transferred to pavilion spend	No budget
Annual playground inspection	Let down by contractor. Annual inspection not done	ROSPA inspection carried out	Similar to last year
Hedge cut	Hedge cut by RW	Reduced expenditure	As last year
General Funds		£6,500 remained in general funds at year end resulting in the minimum recommended amount in hand	Reduced amount in general funds but extra remaining at end 2008-9 increased figure. Council should aim at 3-12 months' gross expenditure and therefore the general funds figure should be between £9,000 and £36,000.
Sportsfield Fund	SPC funds, some fund-raising, interest	Overdrawn at end year but at least £6000 expected from SPF and also funds from sale of the portacabin	Sportsfield Fund shown at nil at end of 2009-10
Clerk's Gratuity Fund	New account opened with Bank of Scotland. Interest not due yet	Just interest added in October 2008 and accrued interest at end of March 2009	More interest to be added in October 2009
Tennis Courts Fund	No special account. Amount held in accordance with budget	Budget amended to free up funds	No funds

SUMMARIES FROM 2005-6 TO 2009-10

Audited 2005-06	Audited 2006-07	Audited 2007-08		Draft end- 2008-09	Budget 2009-10
£	£	£	INCOME	£	£
28,270	28,270	28,270	1. Precept	29,000	31,500
653	644	913	2. Sale of goods & services	666	650
1,232	1,722	2,666	3. Interest other than pavilion fund	3,997	2,643
2	1	1	4. Income from rents	1	
266	270	285	5. Income from other local authorities	296	300
3,700		637	6. Grant income + refund from Police		
		14,172	7. Sportsfield income for capital project	65,604	800
	250	150	8. Online submission refund		
926	5,042		9. Income re playing field	3,368	
			10. Loan	52,475	
35,049	36,199	47,094		155,407	35,893
			EXPENDITURE		
4,179	5,122	6,004	11. Administration	4,722	5,840
13,309	14,021	14,297	12. Clerk's Salary/National Insurance	14,537	15,000
10,000	500		13. Village Security		
100	570	400	14. Grants	75	500
20	50	125	15. Section 137 expenditure	75	
4,034	2,524	6,646	16. Amenities	2,504	3,435
	2,085	4,697	17. Sportsfield Capital Costs	168,644	3,290
128	166	140	18. Agency Services	160	160
1,867	9,288	2,341	19. Playing Field Trust expenditure	5,770	2,800
			20. Loan repayments		5,000
33,637	34,326	34,650		196,487	36,025
			SUMMARY		
61,743	63,155	65,028	Brought forward	77,472	36,392
35,049	36,199	47,094	Income	155,407	35,893
-33,637	-34,326	-34,650	Expenditure	-196,487	-36,025
63,155	65,028	77,472	Balances	36,392	36,260
15,012	13,538	16,476	General Funds	9,818	6,237
	1,300		Unspecified youth work		
8,000	7,500		Village Security Fund		
11,168	12,915	29,476	Sportsfield Fund	-2,401	
25,000	25,500	26,520	Clerk's Gratuity Fund	28,975	30,023
3,975	4,275	5,000	Tennis Courts Fund		
63,155	65,028	77,472		36,392	36,260

2008-09 FINANCIAL YEAR**BANK RECONCILIATION AT 31/03/09**

	£	£
Balance per bank statements as at 31/03/09		
Barclays Bank Community Account	1,978.48	
Barclays Bank Guaranteed Fixed Deposit Account	28,091.72	
Petty Cash	10.58	
West Bromwich Building Society	7,373.40	
Bank of Scotland Guaranteed Fixed Deposit Account	<u>28,975.05</u>	
		66,429.23
Plus uncleared deposits (advertising cheque)		20.00
Plus debtors (VAT & Chelsea Football Club/SPF)		11,550.75
Less unrepresented Cheque No.102612		-5.50
Less creditors (NALC, V Wright, Sed VH, P Raymond, Steed Construction, Pumphouse Designs)		<u>-41,603.11</u>
Total cash and investments		<u>£36,391.37</u>

The net balances reconcile to the
Income and expenditure account at 31/03/09

Opening balance 01/04/08		77,471.94
Add: Income in the year (other than loan)		102,931.84
Add: PWLB Loan		52,475.00
Less: Expenditure in the year		<u>-196,487.41</u>
Closing balances at 31/03/09		<u>£36,391.37</u>

Balances in funds

General funds		£9,817.64
Sportsfield Fund		-2,401.32
Clerk's Gratuity Fund		<u>28,975.05</u>
Balances at 31/03/09		<u>£36,391.37</u>

**Sedlescombe Parish Council is the sole trustee of the following Trust and the
bank reconciliation is included as this is an account of the Parish Council**

PUBLIC PLAYING FIELD & RECREATION GROUND TRUST**BANK RECONCILIATION AS AT END MARCH 2009**

	£	£
Balance as per bank statement as at 31 March 2009		£132.00
Balance at start of year	0	
Income for year ending 31/03/09	3,500.00	
Less expenditure at 31/03/09	<u>-3,368.00</u>	
Balances in current account at year end		£132.00

The following figures show the situation from the start of the Parish Council Fund to the end of 2008-9:

SEDLESCOMBE PAVILION (round figures) FUNDING BUDGET	£	COST PLAN	£
Parish Council donation	39,200	Portacabin expenses	3,415
Rother District Council donation	35,000	Old pavilion costs	713
Sports Association donation	14,134	Planning fees	1,116
Local fund-raising	11,659	Architectural fees	775
Isabel Blackman Foundation donation	5,000	Security fencing	390
Sedlescombe Societies 2007 & 8	2,000	Abbey Pynford foundations, piling, slab	31,314
Battle Partnership donation	2,000	Steed Construction	131,618
Local Action Plan Consortium	2,000	Less 2.5% retention	-3,290
Mrs A Lacey-Tate Trust	2,000	Loan fee	25
Sussex County Playing Fields Association	2,000	Disabled car park	6,123
Sedlescombe Village Hall Sports Club	1,317	Expenditure up to 31/03/09	173,199
Interest 2007 & 8	1,033	Shortfall at 31/03/09	-2,403
Sedlescombe Rangers	503		
SB Focus Ltd.	250		
LWA Bodyshop	150		
The Yoga School	50		
PWLB Loan repayable over 15 years	52,500		
Income up to 31/03/09	170,796	Expenditure	170,796

Budget for remainder of the project:

Expected Income post 31/03/09:		Expected Expenditure post 31/03/09:	
Sale of portacabin	3,500	2.5% retention fee to builder in Sept 09	3,290
Additional local fund-raising to 31/03/09	6,000	Fencing etc.	4,607
Additional local fund-raising 31/03-31/05/09	800		
Total additional income	10,300	Total additional expenditure	7,897
Income to 31/03/09	170,796	Expenditure to 31/03/09	173,199
	181,096		181,096

ANNUAL REPORT FOR SUBMISSION TO EXTERNAL AUDITOR (MAZARS)

	Year end 31/03/08	Year end 31/03/09
1. Balances brought forward	65,028	77,472
2. (+) Annual precept	28,270	29,000
3. (+) Total other receipts	18,824	126,407
4. (-) Staff costs	(14,297)	(14,537)
5. (-) Loan interest/capital repayments	0	0
6. (-) Total other payments	(20,353)	(181,950)
7. (=) Balances carried forward	77,472	36,392
8. Total cash and short term investments	76,866	66,429
9. Total fixed assets and long term assets	86,000	242,000
10. Total borrowings	0	52,500
11. Trust funds disclosure note	Yes	Yes

I certify that the statement of accounts contained in this annual return presents fairly the financial position of the council and its income and expenditure for the year ended 31 March 2009. Signed P J Raymond, Responsible Financial Officer, 20 April 2009.

EXPLANATION OF VARIANCES

	2007/08	2008/09	Variance	Detailed explanation of variance if over 15%
	£	£	(=/-) £	
2. Precept	28,270	29,000	+730	
3. Other income	18,824	126,407	+107,583	Funds raised for construction of pavilion including loan.
4. Staff costs	14,297	14,537	+240	
5. Loan interest	0	0	0	
6. Other payments	20,353	181,950	+161,597	Includes expenditure on construction of pavilion.
7. Balances c/f	77,472	36,392	-41,080	Funds previously retained for pavilion have been spent. In order to keep 2009-10 precept as low as possible, other balances held have also been used for the pavilion project expenses.
9. Fixed assets	86,000	242,000	+156,000	£165,000 Value of new pavilion included. £5,000 value of portacabin included. £14,000 goods donated to village hall in 2001 written off and removed from fixed assets.
10. Total borrowings	0	52,500	52,500	Public Works Loan Board loan obtained 31/01/09 to cover shortfall in funds for pavilion project. Repayable over 15 years.

YEAR 2008-09. RECONCILIATION BETWEEN 7 AND BOX 8 ABOVE

Sedlescombe Parish Council

	£	£
Total of Box 7: Balances carried forward		36391.37
Deduct		
Debtors		
		-
VAT repayments, Jan/Feb/Mar 09	11050.75	
Chelsea Football Club/Sportsfield Pavilion		
Fund		-500.00
Cheque received but not banked	<u>-20.00</u>	
		-11570.75
Creditors		
NALC	10.38	
V Wright	18.51	
Sedlescombe Village Hall	22.00	
P Raymond	23.36	
Steed Construction Ltd.	41097.61	
Pumphouse Designs Ltd.	431.25	
Unpresented cheque 102612	<u>5.50</u>	
		41608.61
Total Box 8: Total cash and investments		<u>66429.23</u>

ANNUAL GOVERNANCE STATEMENT

We acknowledge as the members of Sedlescombe Parish Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of the statement of accounts. We confirm, to the best of our knowledge and belief, with respect to the council's statement of accounts for the year ended 31 March 2009 that:

	Agreed Yes or No	Yes means the council:
1. We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.		Prepared its statements of accounts in the way prescribed by law.
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have a significant financial effect on the ability of the council to conduct its business or on its finances.		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.
4. We have provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.		Has during the year given all persons interested the opportunity to inspect and ask questions about the council's accounts
5. We have carried out an assessment of risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		Considered the financial and other risks it faces and has dealt with them properly.
6. We have maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems and carried out a review of its effectiveness.		Arranged for a competent person independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the council and reviewed the impact of this work.
7. We have taken appropriate action on all matters raised in reports from internal and external audit.		Has responded to matters brought to its attention by internal and external audit.
8. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate, have included them in the statement of accounts.		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.
9. Trust funds – in our capacity as the sole managing trustee we have discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.		Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

The annual government statement is approved by the council and recorded as council minute reference..... dated.....