

SEDLESCOMBE PARISH COUNCIL
ANNUAL COUNCIL MEETING AGENDA

TO ALL MEMBERS OF SEDLESCOMBE PARISH COUNCIL

You are hereby summoned to attend the annual meeting of the Council to be held on TUESDAY 9 MAY 2006 in Committee Room 2 of Sedlescombe Village Hall following the Open Forum that starts at 19:00

| Minutes 06/07. | | Documents enclosed for parish councillors |
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| 1 | To elect the Chairman of the Council for the ensuing year and to receive the declaration of acceptance of office. | |
| 2 | To elect the Vice-Chairman of the Council for the ensuing year | |
| 3 | School Governor. | |
| 4 | To appoint representatives: <ul style="list-style-type: none"> • Rother Association of Local Councils (2) • Village Hall Management Committee (1) • Sedlescombe Sports Association (1) • Sedlescombe Neighbourhood Watch (1) • Sedlescombe Tree Warden (1) • Sedlescombe Environment Officer (1) • Rural Rother Youth Forum (1 and substitute) | |
| 5 | To approve constitution of committees, their terms of reference and membership (please note that the chairman and vice-chairman of the Council are full voting members of all committees) <ol style="list-style-type: none"> 1. Planning Committee – 4 councillors 2. Finance Committee – 4 councillors 3. Best Value & Community Projects Committee – 3 councillors 4. Crime & Safety Committee – 2 councillors and 3 co-opted members 5. Footpaths Working Group 6. Environmental Working Group 7. Emergency Plan Working Group NB Terms of Reference as 2005 | Membership list for previous year. |
| 6 | To approve payment of subscriptions as they fall due: <ul style="list-style-type: none"> • Sussex Association of Local Councils • Rother District Association of Local Councils • Action in Rural Sussex • Society of Local Council Clerks • Sussex County Playing Fields Association • Council for the Protection of Rural England | |
| 7 | To receive apologies for absence | |
| 8 | To resolve: That the Minutes of the Meeting of the Council held on 14/03/06 are signed as a correct record | Minutes 14/03/06 |
| 9 | To receive updates from members of their declarations in accordance with the Code of Conduct | |
| 10 | To remind members to disclose their personal interests in matters on the agenda as the item is announced by the Chairman, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct | |
| 11 | To confirm that no members use Mazars for personal accountancy or tax advice. | |
| 12 | To resolve: That the Minutes of the Meetings of the Planning Committee held on 14 March and 18 April 2006 are received. | Minutes 14/03/06 & 18/04/06 |
| 13 | To resolve: That the Minutes of the Meeting of the Finance Committee held on 28 March 2006 are received | Minutes 28/03/06 |
| 14 | To consider the following signed by 3 parish councillors (V Wright, M Irwin, P Glew). In accordance with Standing Order 21.1, we, the undersigned, write to request that the following proposal is considered by the Parish Council at its next meeting. If resolved, this would have the effect of amending within six months the recommendation made at Minute F05/06.27.2 which was subsequently approved by the Council at Minute C05/06.120: <i>“That the £4000 earmarked for village security in the 2006-7 budget (see F05/06.27.2) is moved to General Funds and that the Village Security Fund should start 2006-7 with £8000.”</i> | |

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| 15 | To receive a Footpaths Working Group report. | |
| 16 | To receive an Environment report. | |
| 17 | To receive a Red Barn Field Nature Park report. | |
| 18 | To receive the Clerk's Reports | |
| 18.1 | Area committees – Rother to take no further action at present. | |
| 18.2 | "Meresman" and "Exploring East Sussex" available. | |
| 18.3 | High Weald AONB Spring 2006 newsletter "Matrix" available. | |
| 18.4 | The Commission for Rural Communities (CRC) has announced a new awards scheme for parish and town councils, which is aimed at promoting and spreading best practice among local councils regionally and nationally. There will be awards for work in the fields of: <ul style="list-style-type: none"> ▪ young people ▪ older people ▪ gypsies, travellers and migrant workers ▪ housing | |
| 18.5 | Rother District Council has produced a multi-media DVD entitled "Danny's Day Out". It is 8 minutes long and follows a mother and her child as they visit different parts of the District. Derek Stevens provides the narration. Please ask the Clerk if you would like to borrow it. | |
| 18.6 | Health Scrutiny in East Sussex Newsletter No.10 available. | |
| 18.7 | Notice has been received that road works on the A21 at the Flimwell junction are expected to last for about 12 weeks for the end of April. | |
| 18.8 | Sussex Association of Local Councils now has an active website. It can be seen on www.sussexalc.org.uk but you will need the ID and password to download some of the information. Please ask the Clerk. | |
| 18.9 | Car Park mowing agreement with Rother District Council. At the time of writing, Rother has not sent the agreement (from 01/04/06) for signing. Before agreeing the wording of the agreement, I checked with our Insurance Company re the indemnification that Rother was seeking. On receipt of the Insurance Company's reply, Rother agreed to amend the wording so that the Parish Council is only responsible for indemnifying Rother against the Parish Council's legal liability rather than "all actions, claims, cost, demands and liabilities, whatsoever arising directly or indirectly from any negligent act or omission". | |
| 18.10 | Official opening of new school buildings. Everyone is invited to attend the event on 30 th June at 14:15 at the School. | |
| 18.11 | SALC has made representation to East & West Sussex County Councils regarding their insistence that contractors working on county council premises, on the highway or adjacent to the highway must carry £10 million public liability insurance cover. However, East Sussex County Council, in a reply to a question from County Councillor Mrs Field, refused to move on this subject, although they did agree to consider individual cases. | |
| 19 | To receive reports from representatives | |
| 20 | Playgrounds: | |
| 20.1 | To receive the Clerk's composite report based on playground Reports. | |
| 20.2 | To receive the Clerk's report regarding refurbishment of playgrounds. | |
| 20.3 | To thank Cllr Dellow for carrying out replacement of the fence at the East View Terrace Kickabout Area. | |
| 20.4 | To note recent reports of inappropriate behaviour including substance abuse at the shelter at the Kickabout Area, drinking parties at Riverside | |
| 21 | To receive the bank reconciliation reports at end March and end April 2006 | Bank reconciliations |
| 22 | To ratify payment of cheques in April 2006 and approve May payments | Cheque list |
| 23 | To approve the 2005-6 Accounts and authorise the Chairman to sign the audit report. | Draft annual accounts 2005-6 |
| 24 | To follow up action points from the last meeting | |
| 24.1 | Draft Child Protection Policy. | Draft Child Policy |
| 24.2 | Proposed Sedlescombe Emergency Community Exercise. | |
| 24.3 | Community Waste Action Grant application. | |
| 24.4 | Public Conveniences in Rother. | |
| 24.5 | Queen's Head licensed path. | |
| 24.6 | Hazard markers at Sandrock Hill. | |
| 24.7 | Proposed Sedlescombe Lift Scheme. | |
| 24.8 | Letter from Derek Stevens, Chief Executive, Rother District Council. | Tree Letter |

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| 24.9 | Cllr Martin's discussion with headteacher re trees | |
| 24.10 | Free hire for one week of SID. | |
| 24.11 | Councillors' inspections of street nameplates. | |
| 25 | To review the Annual Assembly of the Parish Meeting held on 25/04/06. | |
| 26 | To review the policy, adopted in 1991, regarding use of the Village Green. NB Approval given for use of Village Green on 22 April and 20 May. | 1991 Policy with proposed amendments |
| 27 | To consider whether the Council should write, as requested by the Sussex Police Authority, to Charles Clarke, Secretary of State for the Home Department regarding the proposed amalgamation of the Sussex & Surrey Police Forces. | |
| 28 | To receive a report on the Parish Conference held on 25/04/06. | |
| 29 | Water shortage. | |
| 30 | To consider purchase of the 7th Edition of Arnold-Baker, Local Council Administration. A 20% discount has been negotiated by NALC. The offer price is £48.00 plus £5.95 post & packing. | |
| 31 | To consider whether the Parish Council should purchase a mower for the Churchyard Fund. The cost would be £450.21 and would save £78.79 VAT. NB No grant was made to the Churchyard Fund last financial year. | |
| 32 | To consider refurbishment of village sign – revised quotations | |
| 33 | PCSO | |
| 33.1 | To consider whether the Parish Council should offer to pay for extra PCSO cover and, if so, how much for a year? | |
| 33.2 | To consider whether the Parish Council should offer to pay towards a car for the PCSO. | |
| 34 | Computer upgrade. | |
| 35 | To consider attendance at the AGM of the Rural Rother Youth Forum to be held at Robertsbridge Youth Centre on 16/05/06 at 19:30. Light refreshments available from 19:00. | |
| 36 | To consider whether anyone should represent Sedlescombe at the CPRE Skills Seminar "Update on the New Planning System, working with the changes" at Rotherfield Village Hall, North Street, Rotherfield on Tuesday 26/09/06. Cost £25 + travelling. | |
| 37 | Quarterly Bulletin – to consider improvements | |
| 38 | To consider the letter from Ewhurst Parish Clerk, with an invitation that has been sent to Northiam, Brede, Salehurst & Robertsbridge and Bodiam Parish Councils as well as to Sedlescombe, to co-operate with Ewhurst during the production of the "Ewhurst Parish Blueprint". Would you like to 1) send an Observer to their Public Meetings, 2) receive the "Monthly Progress" report – for review and comment, 3) receive a copy of each draft Plan – for review and comment, 4) receive a copy of only the final version of the Plan (probably be too late to incorporate any comments)? | |
| 39 | Grass verges – report of meeting with officer of ESCC | |
| 40 | Date of next meeting is Tuesday 4 th July | |

P RAYMOND
CLERK/RESPONSIBLE FINANCIAL OFFICER
SEDLESCOMBE PARISH COUNCIL
2 MAY 2006