



# Sedlescombe Parish Council

To: All Parish Councillors

You are hereby summoned to attend the Meeting of the Parish Council  
on Tuesday 25<sup>th</sup> September 2018 at 19:00 in Committee Room 2 of Sedlescombe Village Hall

## Council Meeting Agenda

Signed: *Frankie Knowne*

Interim Clerk to Sedlescombe Parish Council

075 310 654 69 / [clerk@sedlescombe.org.uk](mailto:clerk@sedlescombe.org.uk)

Item	Agenda Item (C18.)	
	<p>The following have been invited to provide reports prior to the meeting:</p> <p>County Councillor Carl Maynard. District Councillor Tony Ganly. Mrs Susan Walton (Chief Executive of Pestalozzi International Village). Mrs Caroline Harvey (Head of Sedlescombe Primary School).</p>	<p>Parish councillors will be able to ask questions on any subject in reports.</p>
<b>64</b>	<b>Apologies</b>	
<b>65</b>	<b>Interests in accordance with 2012 Code of Conduct</b>	
<b>65.1</b>	To receive councillors' declarations of interest regarding matters on the agenda.	
<b>65.2</b>	To consider any written requests for dispensations received at or before the start of the meeting.	
<b>66.0</b>	<p><b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b></p> <p>'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p>	
<b>66</b>	<b>Parish Councillor</b>	
<b>66.1</b>	To consider co-opting a councillor	
<b>67</b>	<b>Clerk Update</b>	
<b>67.1</b>	To appoint an interim clerk.	
<b>67.2</b>	Update on clerk appointment	
<b>68</b>	<b>Public participation session re matters on the Agenda at the Chairman's discretion.</b>	
<b>69</b>	<b>To approve the minutes of the Annual Meeting of the Parish Council on 17<sup>th</sup> July 2018.</b>	
<b>70</b>	<b>Planning</b>	
<b>70.1</b>	<p>To consider responses to planning applications.</p> <p>a. <a href="#">RR/2018/1812/P</a> Rosewood, Churchland Lane, Construction of pond below ground level with paving and timber terrace. (Retrospective). Undecided</p>	
<b>70.2</b>	<p>To receive advice of decisions on previous applications.</p> <p>b. <a href="#">RR/2018/1235/P</a> - Water Bailiffs Cottage, Reservoir Lane, Sedlescombe TN33 0PJ Build 6 small wooden glamping pods within wooded area of land. Each unit would consist of 1 or 2 rooms. Undecided</p> <p>c. <a href="#">RR/2018/1336/P</a> - Lyndale, Churchland Lane, Sedlescombe TN33 0PF Removal of the Section 106 agreement on <a href="#">RR/2010/1404/P</a> Undecided</p> <p>d. <a href="#">RR/2018/1784/P4</a> Oaklands Park, Sedlescombe TN33 0FB Proposed extension to garage building including new roof with dormers. REFUSED</p> <p>e. <a href="#">RR/2018/1506/FA</a> Churchill Farm, The Street, Sedlescombe TN33 0QW Submission of details required by RR/2018/926/FN for the General purpose agricultural building FN DETAILS REFUSED</p> <p>f. <a href="#">RR/2018/1858/P</a> 47 Gorselands, Sedlescombe TN33 0PT Two storey rear extension with roof top balcony. Hip roof extended to gable at rear. REFUSED</p>	
<b>70.3</b>	Update on NPPF in relation to Neighbourhood Plans.	

	<b>Approve SPC to write to Huw Merriman re. NPPF changes in relation to Neighbourhood Plans.</b>																																									
<b>71</b>	<b>Sedlescombe Village Hall Car Park</b> To receive an update on the current lease review and appointment of trustees.	PA																																								
<b>72</b>	<b>Sedlescombe Sports Association</b> To receive an update on maintenance works and appointment of trustees and latest correspondence .	PA																																								
<b>73</b> <b>73.1</b>	<b>Telephone answering service</b> To consider a telephone answering service using a permanent landline with email messaging.																																									
<b>74</b> <b>74.1</b> <b>74.2</b> <b>74.3</b>	<b>Traffic Advisory Group</b> To receive an update Lorries through the village Morrisons and Independent Logistics follow up. Approval for Parish Council to fund the cost of the committee room for future meetings.																																									
<b>74</b> <b>74.1</b>	<b>Parish Council Policies</b> To consider having the interim clerk update the policies and to agree a costing for this project.																																									
<b>75</b> <b>75.1</b>	<b>Public Playing Field and Recreation Grounds</b> Riverside Playground a) To receive an update on obtaining quotes for play equipment / safety surfacing. b) To receive the Play Area Annual Inspection Report and Asset Valuation and consider any actions required.	RC																																								
<b>76</b> <b>76.1</b>	<b>Staffing Committee</b> To approve the creation of, the terms of reference, members and delegation for a Staffing Committee.																																									
<b>77</b>	<b>Bulletin</b> To agree timing plans for the December bulletin.																																									
<b>78</b>	<b>Annual Directory</b> To agree timing plans and advertising costs for the Annual Directory.																																									
<b>79</b> <b>79.1</b>  <b>79.2</b>	<b>Finance and Audit</b> Financial update to end July 2018.  To Ratify the following cheques (reason to meet suppliers terms):																																									
	<table border="0"> <tr> <td>G Burley and Sons Limited</td> <td>£265.,</td> <td>Ground Maintenance</td> <td>3.8.2018</td> </tr> <tr> <td>Rother Association of Local Councils</td> <td>£35.,</td> <td>RALC Subscription</td> <td>3.8.2018</td> </tr> <tr> <td>W. Keeley &amp; Sons</td> <td>£54.,</td> <td>Wood</td> <td>3.8.2018</td> </tr> <tr> <td>P. Glew</td> <td>£8. 98</td> <td>Postage</td> <td>3.8.2018</td> </tr> <tr> <td>R.R.&amp; C. White</td> <td>£450.,</td> <td>Mow, Bale Clear RBF</td> <td>14.8.2018</td> </tr> <tr> <td>R. Chapman</td> <td>£124.97.,</td> <td>Flower Tubs &amp; Petrol</td> <td>13.8.2018</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>£360.,</td> <td>Audit</td> <td>22.8.2018</td> </tr> <tr> <td>Deborah Goodsell</td> <td>£80.,</td> <td>Website Work</td> <td>22.8.2018</td> </tr> <tr> <td>P. Glew</td> <td>£8.70</td> <td>15. 2nd Class Stamps</td> <td>22.8.2018</td> </tr> <tr> <td><b>79.3</b></td> <td>Fastprint</td> <td>£136.10.,</td> <td>Bulletin</td> </tr> </table>	G Burley and Sons Limited	£265.,	Ground Maintenance	3.8.2018	Rother Association of Local Councils	£35.,	RALC Subscription	3.8.2018	W. Keeley & Sons	£54.,	Wood	3.8.2018	P. Glew	£8. 98	Postage	3.8.2018	R.R.& C. White	£450.,	Mow, Bale Clear RBF	14.8.2018	R. Chapman	£124.97.,	Flower Tubs & Petrol	13.8.2018	PKF Littlejohn LLP	£360.,	Audit	22.8.2018	Deborah Goodsell	£80.,	Website Work	22.8.2018	P. Glew	£8.70	15. 2nd Class Stamps	22.8.2018	<b>79.3</b>	Fastprint	£136.10.,	Bulletin	
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<b>79.4</b>	Request from Valerie Wright on behalf of the Sedlescombe Friendship Club for a donation of £250.																																									
<b>79.5</b>	Request from Air Ambulance for a donation.  PKF Completion of Annual Governance and Accountability Return sign off of Conclusion of Audit.																																									
<b>80</b> <b>80.1</b>	<b>Web Site update</b> Approve £50 for D. Goodsell to correct aspects of the website and £210 to X Reflow to add an archive tab to the home page and separate out all committees agenda , minutes etc.																																									

81	Muga use by Claremont/Tennis Coach	
82	<b>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</b> a) Red Barn Field b) Sedlescombe Jobs Network c) Speed Watch d) Any other	PG MB AW