



Sedlescombe Parish Council

Meeting of the Finance Committee

on Tuesday 20th June 2023 at 7:00pm in Committee Room 2 of Sedlescombe Village Hall

Finance Committee Agenda

Signed: *Jackie Scarff*

Clerk to Sedlescombe Parish Council

075 310 654 69 / clerk@sedlescombe.org.uk

Item	Agenda Item (F23.)	
40.	To elect a committee Chairman	
41.	To elect a committee vice Chairman	
42.	To receive and accept Apologies (LGA 1972 s85 (1))	
43.	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk.	
44.	To consider for approval the terms of reference for the finance committee.	
45.	To consider the approval of the minutes of 18 th April 2023	
46.	To suspend Standing Orders and allow public participation on matters on the agenda at the chairman's discretion.	
47.	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
48.	Finance and Audit To receive the monthly statement of accounts to 31 st May 2023 To receive the bank reconciliation to 31 st May 2023 To consider for approval invoices received. To approve payment made in advance of the meeting that fell due.	
49.	To review ear marked reserves and agree any changes required.	
50.	To agree the booking of a mid-year internal audit.	
51.	To discuss a potential donation to the parish council from a community group.	
52.	To agree an audit of financial records by a councillor who is a not a signatory on any of the bank accounts.	
53.	To receive confirmation of the dates of future planned meetings.	
54.	Reports & Questions	

	To receive reports and questions from Members in brief, including items for next agenda.	
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In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.