



# Sedlescombe Parish Council

Meeting of the Finance Committee

on Tuesday 18<sup>th</sup> 2024 at 6.30pm in Committee Room 2 of Sedlescombe Village Hall

## Finance Committee Agenda

Signed: Jackie Scarff

Proper Officer & RFO to Sedlescombe Parish Council

07531 065469 / [clerk@sedlescombe.org.uk](mailto:clerk@sedlescombe.org.uk)

**Public participation on matters on the agenda at the chairman's discretion. In accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes.**

**End of public participation.**

Item	Agenda Item (F24.)	
40.	To elect a committee chair.	
41.	To elect a committee vice Chair.	
42.	To receive and accept Apologies (LGA 1972 s85 (3))	
43.	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk.	
44.	To consider for approval the terms of reference for the finance committee.	
45.	To consider the minutes of the finance executive committee meeting on 16 <sup>th</sup> April 2024 for approval and signing as a true record.	
46.	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
47.	<b>Monthly Finance and Audit Reports</b> <b>i</b> To receive the monthly statement of accounts to 31 <sup>st</sup> May 2024 <b>ii</b> To receive the bank reconciliation to 31 <sup>st</sup> May 2024 <b>iii</b> To consider for approval invoices received. <b>iv</b> To receive an update on the budget and agree any actions required. <b>v</b> To review the earmarked reserves and agree any actions required	
48.	To receive a proposal for a new laptop.	
49.	To agree the booking of a mid-year internal audit.	
50.	<b>Reports &amp; Questions</b> To receive reports and questions from Members in brief, including items for next agenda.	

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*

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## Sedlecombe Parish Council

### Bank - Cash and Investment Reconciliation as at 31 May 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/03/2024	Current Bank A/c Barclays	71,765.67
31/03/2024	Barclays Active Saver	80.21
30/04/2024	West Brom Savings Account	23,395.87
31/03/2024	Lloyds	100.00
31/05/2024	Unity Trust	69,248.72

**164,590.47**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**164,590.47**

##### All Cash & Bank Accounts

1	Barclays Current Bank A/c	71,765.67
2	BarclaysActive Saver	80.21
3	West Bromich	23,395.87
5	Lloyds Bank	100.00
6	Unity Trust Bank	69,248.72
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>164,590.47</b>

**Bank Reconciliation Statement as at 31/05/2024  
for Cashbook 6 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust	31/05/2024		69,248.72
			<u>69,248.72</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			69,248.72
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			69,248.72
		<b>Balance per Cash Book is :-</b>	<b>69,248.72</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name ..... Signed ..... Date .....

**Signatory 2:**

Name ..... Signed ..... Date .....

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Jackie Scarff  
Sedlescombe Parish Council  
The Red House  
Lower Street  
Battle  
TN33 9ED

**Date:** 31/05/2024

**Account Name:** Sedlescombe Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20425872

Your arranged overdraft limit is £0.00

Our unauthorised overdraft charges are changing from tracked rate of 25% above base rate to a fixed Nominal rate 25% EAR (Equivalent Annual Rate 28.39%). To find out more read our Overdrafts Key Features document and our Standard Service Tariff available at [www.unity.co.uk](http://www.unity.co.uk)



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Contact Us

- Call us: **0345 140 1000**
- Email us: **[us@unity.co.uk](mailto:us@unity.co.uk)**
- Visit us: **[unity.co.uk](http://unity.co.uk)**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/04/2024		Balance brought forward	£0.00	£0.00	£83,451.10
08/05/2024	Credit	CLIENTS DEPOSIT	£0.00	£5.00	£83,456.10
10/05/2024	Direct Debit	Direct Debit (NEST)	£82.82	£0.00	£83,373.28
16/05/2024	Direct Debit	Direct Debit (ICO)	£35.00	£0.00	£83,338.28

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Statement number 062

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

**INVESTORS IN PEOPLE**  
We invest in people Gold



**Your Current T1 account transactions:**

<b>Date</b>	<b>Type</b>	<b>Details</b>	<b>Payments Out</b>	<b>Payments In</b>	<b>Balance</b>
20/05/2024	Standing Order	S/O to: JACKIE SCARFF	£778.94	£0.00	£82,559.34
21/05/2024	Standing Order	S/O to: Uniserve South Eas	£65.28	£0.00	£82,494.06
22/05/2024	Faster Payment Debit	B/P to: Mr R Chapman	£33.60	£0.00	£82,460.46
22/05/2024	Faster Payment Debit	B/P to: Wildwood	£13,215.72	£0.00	£69,244.74
22/05/2024	Faster Payment Debit	B/P to: Mrs J D Scarff	£850.00	£0.00	£68,394.74
22/05/2024	Faster Payment Debit	B/P to: ESALC Ltd	£48.00	£0.00	£68,346.74
22/05/2024	Faster Payment Debit	B/P to: Mulberry Co	£117.00	£0.00	£68,229.74
22/05/2024	Faster Payment Debit	B/P to: Uniserve(southeast	£301.18	£0.00	£67,928.56
22/05/2024	Faster Payment Debit	B/P to: Joanne Oliver	£113.75	£0.00	£67,814.81
22/05/2024	Faster Payment Debit	B/P to: Evans Langford	£960.00	£0.00	£66,854.81
22/05/2024	Transfer	B/P to: Sed V H	£22.00	£0.00	£66,832.81
23/05/2024	Credit	HMRC VAT	£0.00	£950.31	£67,783.12
29/05/2024	Direct Debit	Direct Debit (TOPSOURCE WORLDWID)	£23.44	£0.00	£67,759.68
30/05/2024	Credit	Sedlescombe	£0.00	£760.00	£68,519.68
31/05/2024	Credit	UTILITY WAREHOUSE	£0.00	£119.04	£68,638.72
31/05/2024	Credit	Sedlescombe	£0.00	£610.00	£69,248.72

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

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Bank Reconciliation up to 31/05/2024 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
08/05/2024			5.00	5.00		R <input type="checkbox"/>	Receipt(s) Banked
10/05/2024	DD	82.82		82.82		R <input type="checkbox"/>	NEST Pensions
16/05/2024	DD	35.00		35.00		R <input type="checkbox"/>	Information Commissioner
20/05/2024	SO	778.94		778.94		R <input type="checkbox"/>	Clerk
21/05/2024	SO	65.28		65.28		R <input type="checkbox"/>	Uniserve (South East) Ltd
22/05/2024	BACS	22.00		22.00		R <input type="checkbox"/>	Sedlescombe Village Hall
22/05/2024	BACS	800.00		800.00		R <input type="checkbox"/>	Evans & Langford
22/05/2024	BACS	113.75		113.75		R <input type="checkbox"/>	Joanne Cosson Domestic
22/05/2024	BACS	301.18		301.18		R <input type="checkbox"/>	Uniserve (South East) Ltd
22/05/2024	BACS	117.00		117.00		R <input type="checkbox"/>	Mulberry & Co
22/05/2024	BACS	48.00		48.00		R <input type="checkbox"/>	ESALC
22/05/2024	BACS	13,215.72		13,215.72		R <input type="checkbox"/>	Wildwood of Mayfield Ltd
22/05/2024	BACS	717.70		717.70		R <input type="checkbox"/>	Clerk
22/05/2024	BACS	132.30		132.30		R <input type="checkbox"/>	Clerk
22/05/2024	BACS	160.00		160.00		R <input type="checkbox"/>	Evans & Langford
22/05/2024	BACS	33.60		33.60		R <input type="checkbox"/>	Roy Chapman
23/05/2024			950.31	950.31		R <input type="checkbox"/>	Receipt(s) Banked
29/05/2024	DD	23.44		23.44		R <input type="checkbox"/>	Eslip Payroll
30/05/2024	DD	-119.04		-119.04		R <input type="checkbox"/>	Utility Warehouse Ltd
30/05/2024			760.00	760.00		R <input type="checkbox"/>	Receipt(s) Banked
31/05/2024			610.00	610.00		R <input type="checkbox"/>	Receipt(s) Banked
		<u>16,527.69</u>	<u>2,325.31</u>				

Signatory 1:

Name .....Signed .....Date .....

Signatory 2:

Name .....Signed .....Date .....



## Unity Trust Bank

Payments made between 01/06/2024 and 30/06/2024

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
19/06/2024	Connor Medhurst	BACS	584.86			4430 125	584.86	sparkes repairs
19/06/2024	Rother District Council	BACS	1,638.20		89.70	4200 110	1,100.00	printing AA book
						4420 120	448.50	dog bins
19/06/2024	Jewson Ltd	BACS	63.73		10.62	4430 120	53.11	3819/00141487
19/06/2024	Uniserve (South East) Ltd	BACS	21.60		3.60	4180 110	18.00	website issues
<b>Total Payments:</b>			2,308.39	0.00	103.92		2,204.47	

## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<b>100</b>	<b>General Income</b>											
1076	Precept	59,800	59,800	0	0	67,650	0	67,650	33,825	0	0	0
1090	Interest Received	0	94	0	0	150	0	150	223	0	0	0
1092	Lottery income	120	57	0	0	60	0	60	9	0	0	0
1110	Advertising Income	900	321	0	0	800	0	800	83	0	0	0
1990	Other Income	0	180	0	0	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>60,820</b>	<b>60,452</b>	<b>0</b>	<b>0</b>	<b>68,660</b>	<b>0</b>	<b>68,660</b>	<b>34,141</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>60,820</b>	<b>60,452</b>			<b>68,660</b>		<b>68,660</b>	<b>34,141</b>	<b>0</b>		
<b>110</b>	<b>Administration</b>											
1130	Grants & Donation Received	0	0	0	0	0	0	0	500	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000	Staff Salary	11,500	11,038	0	0	16,000	0	16,000	2,184	0	0	0
4030	PAYE and NI	3,800	3,911	0	0	5,000	0	5,000	1,671	0	0	0
4040	Pension	1,200	1,286	0	0	1,800	0	1,800	207	0	0	0
4050	Staff office allowance	504	504	0	0	504	0	504	84	0	0	0
4080	Training	300	95	0	0	300	0	300	40	0	0	0
4090	Members Allowance	200	0	0	0	200	0	200	0	0	0	0
4100	Bank Charges	72	72	0	0	72	0	72	0	0	0	0
4110	Audit Fees	800	692	0	0	800	0	800	98	0	0	0
4120	Professional Fees	600	224	0	0	600	0	600	39	0	0	0
4130	Subscriptions & Memberships	750	844	0	0	850	0	850	488	0	0	0
4140	Insurance	1,800	1,643	0	0	2,000	0	2,000	0	0	0	0
4150	Stationery	150	353	0	0	250	0	250	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4160	Postage	50	11	0	0	50	0	50	0	0	0	0
4170	Telephone	100	87	0	0	100	0	100	7	0	0	0
4180	Website	500	272	0	0	500	0	500	233	0	0	0
4190	IT Hardware	1,500	0	0	0	0	0	0	0	0	0	0
4195	Software, emails	0	949	0	0	1,400	0	1,400	429	0	0	0
4200	Printing	1,400	1,080	0	0	1,400	0	1,400	0	0	0	0
4210	Grants or Donation Paid	100	150	0	0	100	0	100	0	0	0	0
4220	Election Costs	1,000	188	0	0	500	0	500	0	0	0	0
4225	Travel	100	0	0	0	100	0	100	0	0	0	0
4230	Loan Repayment	4,560	4,512	0	0	0	0	0	0	0	0	0
4240	Section 137 Expenditure	25	0	0	0	0	0	0	0	0	0	0
4245	Entertainment	0	406	0	0	500	0	500	110	0	0	0
4250	Hall Hire	320	189	0	0	220	0	220	195	0	0	0
4260	Neighbourhood Plan	4,000	0	0	0	0	0	0	0	0	0	0
4430	Repairs & Maintenance	0	494	0	0	0	0	0	0	0	0	0
4470	Maintenance of assets	500	0	0	0	0	0	0	0	0	0	0
4510	Electricity	300	0	0	0	300	0	300	0	0	0	0
	<b>Overhead Expenditure</b>	<b>36,131</b>	<b>29,001</b>	<b>0</b>	<b>0</b>	<b>33,546</b>	<b>0</b>	<b>33,546</b>	<b>5,784</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>110 Net Income over Expenditure</b>	<b>-36,131</b>	<b>-29,001</b>	<b>0</b>	<b>0</b>	<b>-33,546</b>	<b>0</b>	<b>-33,546</b>	<b>-5,284</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-4,000	0	0	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(36,131)</b>	<b>(33,001)</b>			<b>(33,546)</b>		<b>(33,546)</b>	<b>(5,284)</b>	<b>0</b>		
<b>120</b>	<b><u>Amenities</u></b>											
4400	Grass Cutting	3,000	3,079	0	0	3,200	0	3,200	0	0	0	0
4410	Trees	1,000	0	0	0	1,000	0	1,000	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4420	Dog Bins	410	429	0	0	450	0	450	0	0	0	0
4430	Repairs & Maintenance	1,000	75	0	0	1,000	0	1,000	291	0	0	0
4435	Village Amenities	1,000	0	0	0	0	0	0	0	0	0	0
4440	Bus Shelters	1,000	0	0	0	1,000	0	1,000	0	0	0	0
4460	Car Park - Brede Lane	300	0	0	0	300	0	300	0	0	0	0
4470	Maintenance of assets	2,000	0	0	0	2,000	0	2,000	0	0	0	0
	<b>Overhead Expenditure</b>	<b>9,710</b>	<b>3,583</b>	<b>0</b>	<b>0</b>	<b>8,950</b>	<b>0</b>	<b>8,950</b>	<b>291</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-3,300	0	0	0	0	0	-4,300	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(9,710)</b>	<b>(6,883)</b>			<b>(8,950)</b>		<b>(8,950)</b>	<b>(4,591)</b>	<b>0</b>		
<b>125</b>	<b><u>Sports Pavilion</u></b>											
1130	Grants & Donation Received	0	230	0	0	15,000	0	15,000	0	0	0	0
1140	Hire Fees	7,000	4,650	0	0	7,000	0	7,000	1,870	0	0	0
	<b>Total Income</b>	<b>7,000</b>	<b>4,880</b>	<b>0</b>	<b>0</b>	<b>22,000</b>	<b>0</b>	<b>22,000</b>	<b>1,870</b>	<b>0</b>	<b>0</b>	<b>0</b>
4105	Membership charge - Utilities	24	18	0	0	24	0	24	4	0	0	0
4230	Loan Repayment	170	131	0	0	0	0	0	0	0	0	0
4400	Grass Cutting	600	606	0	0	624	0	624	0	0	0	0
4410	Trees	500	808	0	0	500	0	500	0	0	0	0
4415	Ditch & Hedge cutting	300	350	0	0	420	0	420	0	0	0	0
4430	Repairs & Maintenance	1,000	3,442	0	0	2,000	0	2,000	0	0	0	0
4431	Cleaning	1,560	883	0	0	1,700	0	1,700	223	0	0	0
4432	Pavilion supplies	100	0	0	0	200	0	200	0	0	0	0
4450	Car Park - SportsField	400	0	0	0	400	0	400	0	0	0	0
4470	Maintenance of assets	2,500	0	0	0	15,000	0	15,000	0	0	0	0

Continued on next page

## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4510	Electricity	1,200	1,344	0	0	600	0	600	243	0	0	0
4520	Gas	700	657	0	0	300	0	300	-135	0	0	0
4525	Utility Warehouse Member NO	0	4	0	0	0	0	0	0	0	0	0
4530	Water	0	300	0	0	300	0	300	0	0	0	0
4700	Inspections Fees	600	165	0	0	600	0	600	96	0	0	0
	<b>Overhead Expenditure</b>	<b>9,654</b>	<b>8,707</b>	<b>0</b>	<b>0</b>	<b>22,668</b>	<b>0</b>	<b>22,668</b>	<b>431</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>125 Net Income over Expenditure</b>	<b>-2,654</b>	<b>-3,827</b>	<b>0</b>	<b>0</b>	<b>-668</b>	<b>0</b>	<b>-668</b>	<b>1,439</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-2,900	0	0	0	0	0	-400	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(2,654)</b>	<b>(6,727)</b>			<b>(668)</b>		<b>(668)</b>	<b>1,039</b>	<b>0</b>		
<b>126</b>	<b>Sports Pavilion Capital</b>											
4430	Repairs & Maintenance	0	0	0	0	0	0	0	11,013	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,013</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	0	0	0	0	0	0	11,013	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>			<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>		
<b>130</b>	<b>Red Barn Field</b>											
4430	Repairs & Maintenance	1,000	151	0	0	0	0	0	0	0	0	0
4500	Cut & Bale	800	0	0	0	800	0	800	0	0	0	0
	<b>Overhead Expenditure</b>	<b>1,800</b>	<b>151</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-1,000	0	0	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(1,800)</b>	<b>(1,151)</b>			<b>(800)</b>		<b>(800)</b>	<b>0</b>	<b>0</b>		
<b>135</b>	<b>East View Terrace</b>											
4430	Repairs & Maintenance	0	338	0	0	500	0	500	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4470	Maintenance of assets	2,500	0	0	0	1,000	0	1,000	0	0	0	0
4710	Equipment	0	127	0	0	200	0	200	0	0	0	0
	<b>Overhead Expenditure</b>	<b>2,500</b>	<b>465</b>	<b>0</b>	<b>0</b>	<b>1,700</b>	<b>0</b>	<b>1,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-2,500	0	0	0	0	0	-1,000	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(2,500)</b>	<b>(2,965)</b>			<b>(1,700)</b>		<b>(1,700)</b>	<b>(1,000)</b>	<b>0</b>		
<b>137</b>	<b><u>Brede Lane Toilets</u></b>											
4430	Repairs & Maintenance	0	0	0	0	1,000	0	1,000	0	0	0	0
4431	Cleaning	0	0	0	0	5,500	0	5,500	0	0	0	0
4510	Electricity	0	0	0	0	600	0	600	0	0	0	0
4530	Water	0	0	0	0	550	0	550	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,650</b>	<b>0</b>	<b>7,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>			<b>(7,650)</b>		<b>(7,650)</b>	<b>0</b>	<b>0</b>		
<b>140</b>	<b><u>Stag</u></b>											
4600	Traffic Calming	2,000	6,349	0	0	3,000	0	3,000	2,800	0	0	0
	<b>Overhead Expenditure</b>	<b>2,000</b>	<b>6,349</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>2,800</b>	<b>0</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	2,999	0	0	0	0	0	2,800	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(2,000)</b>	<b>(3,350)</b>			<b>(3,000)</b>		<b>(3,000)</b>	<b>0</b>	<b>0</b>		
<b>150</b>	<b><u>Riverside Playground</u></b>											
4410	Trees	1,000	0	0	0	800	0	800	0	0	0	0
4430	Repairs & Maintenance	1,500	0	0	0	1,000	0	1,000	0	0	0	0
4535	Riverside MUGA	1,500	0	0	0	1,500	0	1,500	0	0	0	0
4700	Inspections Fees	100	83	0	0	100	0	100	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 24 25

		<u>Last Year - 2023 24</u>		<u>Current Year 2024 25</u>						<u>Next Year 2025 26</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4710	Equipment	0	127	0	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	4,100	210	0	0	3,400	0	3,400	0	0	0	0
6000	plus Transfer from EMR	0	-4,000	0	0	0	0	0	-2,300	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(4,100)</u>	<u>(4,210)</u>			<u>(3,400)</u>		<u>(3,400)</u>	<u>(2,300)</u>	<u>0</u>		
<b>999</b>	<b><u>VAT Data</u></b>											
115	VAT on Receipts	0	3,245	0	0	0	0	0	967	0	0	0
	<b>Total Income</b>	0	3,245	0	0	0	0	0	967	0	0	0
515	VAT on Payments	0	3,307	0	0	0	0	0	3,011	0	0	0
	<b>Overhead Expenditure</b>	0	3,307	0	0	0	0	0	3,011	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>(62)</u>			<u>0</u>		<u>0</u>	<u>(2,044)</u>	<u>0</u>		
	<b>Total Budget Income</b>	67,820	68,576	0	0	90,660	0	90,660	37,478	0	0	0
	<b>Expenditure</b>	65,895	51,772	0	0	81,714	0	81,714	23,330	0	0	0
	<b>Net Income over Expenditure</b>	<u>1,925</u>	<u>16,804</u>	<u>0</u>	<u>0</u>	<u>8,946</u>	<u>0</u>	<u>8,946</u>	<u>14,148</u>	<u>0</u>	<u>0</u>	<u>0</u>
	plus Transfer from EMR	0	(14,701)	0	0	0	0	0	5,813	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>1,925</u>	<u>2,103</u>			<u>8,946</u>		<u>8,946</u>	<u>19,961</u>	<u>0</u>		

## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>100</b>	<b>General Income</b>									
1076	Precept	58,613	58,613	59,800	59,800	59,800	0	67,650	0	0
1090	Interest Received	0	2	0	94	100	0	150	0	0
1092	Lottery income	0	104	120	57	50	0	60	0	0
1110	Advertising Income	900	388	900	321	800	0	800	0	0
1990	Other Income	0	2,560	0	180	180	0	0	0	0
	<b>Total Income</b>	<b>59,513</b>	<b>61,667</b>	<b>60,820</b>	<b>60,452</b>	<b>60,930</b>	<b>0</b>	<b>68,660</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>59,513</b>	<b>61,667</b>	<b>60,820</b>	<b>60,452</b>	<b>60,930</b>		<b>68,660</b>		
<b>110</b>	<b>Administration</b>									
1130	Grants & Donation Received	0	1,000	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4000	Staff Salary	11,000	10,283	11,500	11,038	11,500	0	16,000	0	0
4030	PAYE and NI	3,600	5,470	3,800	3,911	4,500	0	5,000	0	0
4040	Pension	1,200	1,348	1,200	1,286	1,200	0	1,800	0	0
4050	Staff office allowance	504	504	504	504	504	0	504	0	0
4080	Training	300	40	300	95	200	0	300	0	0
4090	Members Allowance	200	200	200	0	200	0	200	0	0
4100	Bank Charges	72	72	72	72	72	0	72	0	0
4110	Audit Fees	800	593	800	692	692	0	800	0	0
4120	Professional Fees	800	485	600	224	280	0	600	0	0
4130	Subscriptions & Memberships	650	663	750	844	900	0	850	0	0
4140	Insurance	1,400	1,474	1,800	1,643	1,643	0	2,000	0	0
4150	Stationery	150	110	150	353	250	0	250	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 23 24

	<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4160 Postage	250	35	50	11	20	0	50	0	0
4170 Telephone	100	80	100	87	80	0	100	0	0
4180 Website	500	1,072	500	272	500	0	500	0	0
4190 IT Hardware	1,500	746	1,500	0	1,500	0	0	0	0
4195 Software, emails	0	0	0	949	1,000	0	1,400	0	0
4200 Printing	1,500	1,179	1,400	1,080	1,400	0	1,400	0	0
4210 Grants or Donation Paid	150	150	100	150	100	0	100	0	0
4220 Election Costs	400	0	1,000	188	400	0	500	0	0
4225 Travel	100	0	100	0	0	0	100	0	0
4230 Loan Repayment	4,560	4,343	4,560	4,512	4,560	0	0	0	0
4240 Section 137 Expenditure	20	104	25	0	0	0	0	0	0
4245 Entertainment	0	234	0	406	406	0	500	0	0
4250 Hall Hire	280	362	320	189	252	0	220	0	0
4260 Neighbourhood Plan	5,000	0	4,000	0	0	0	0	0	0
4430 Repairs & Maintenance	0	0	0	494	0	0	0	0	0
4470 Maintenance of assets	0	493	500	0	0	0	0	0	0
4510 Electricity	180	0	300	0	300	0	300	0	0
4990 Sundries	0	167	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>35,216</b>	<b>30,206</b>	<b>36,131</b>	<b>29,001</b>	<b>32,459</b>	<b>0</b>	<b>33,546</b>	<b>0</b>	<b>0</b>
<b>110 Net Income over Expenditure</b>	<b>-35,216</b>	<b>-29,206</b>	<b>-36,131</b>	<b>-29,001</b>	<b>-32,459</b>	<b>0</b>	<b>-33,546</b>	<b>0</b>	<b>0</b>
6000 plus Transfer from EMR	0	-5,000	0	-4,000	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(35,216)</b>	<b>(34,206)</b>	<b>(36,131)</b>	<b>(33,001)</b>	<b>(32,459)</b>		<b>(33,546)</b>		
<b>120 Amenities</b>									
1130 Grants & Donation Received	0	312	0	0	0	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 23 24

	<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Income</b>	0	312	0	0	0	0	0	0	0
4400 Grass Cutting	3,000	2,989	3,000	3,079	0	0	3,200	0	0
4410 Trees	1,000	93	1,000	0	0	0	1,000	0	0
4420 Dog Bins	410	390	410	429	0	0	450	0	0
4430 Repairs & Maintenance	1,000	228	1,000	75	0	0	1,000	0	0
4435 Village Amenities	1,000	0	1,000	0	0	0	0	0	0
4440 Bus Shelters	1,000	0	1,000	0	0	0	1,000	0	0
4450 Car Park - SportsField	300	0	0	0	0	0	0	0	0
4460 Car Park - Brede Lane	300	0	300	0	0	0	300	0	0
4470 Maintenance of assets	2,000	809	2,000	0	0	0	2,000	0	0
<b>Overhead Expenditure</b>	10,010	4,508	9,710	3,583	0	0	8,950	0	0
<b>120 Net Income over Expenditure</b>	-10,010	-4,196	-9,710	-3,583	0	0	-8,950	0	0
6000 plus Transfer from EMR	0	-2,300	0	-3,300	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(10,010)</u>	<u>(6,496)</u>	<u>(9,710)</u>	<u>(6,883)</u>	<u>0</u>		<u>(8,950)</u>		
<b>125 Sports Pavilion</b>									
1130 Grants & Donation Received	0	0	0	230	230	0	15,000	0	0
1140 Hire Fees	7,000	5,220	7,000	4,650	7,000	0	7,000	0	0
<b>Total Income</b>	7,000	5,220	7,000	4,880	7,230	0	22,000	0	0
4105 Membership charge - Utilities	24	20	24	18	24	0	24	0	0
4120 Professional Fees	0	6	0	0	0	0	0	0	0
4230 Loan Repayment	0	300	170	131	170	0	0	0	0
4400 Grass Cutting	600	588	600	606	606	0	624	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4410	Trees	0	473	500	808	808	0	500	0	0
4415	Ditch & Hedge cutting	250	300	300	350	350	0	420	0	0
4430	Repairs & Maintenance	2,000	2,175	1,000	3,442	1,000	0	2,000	0	0
4431	Cleaning	0	1,103	1,560	883	1,000	0	1,700	0	0
4432	Pavilion supplies	0	66	100	0	100	0	200	0	0
4450	Car Park - SportsField	0	0	400	0	0	0	400	0	0
4470	Maintenance of assets	2,000	1,116	2,500	0	0	0	15,000	0	0
4510	Electricity	360	1,340	1,200	1,344	1,200	0	600	0	0
4520	Gas	500	626	700	657	700	0	300	0	0
4525	Utility Warehouse Member NO	0	2	0	4	0	0	0	0	0
4530	Water	0	0	0	300	300	0	300	0	0
4700	Inspections Fees	0	727	600	165	400	0	600	0	0
	<b>Overhead Expenditure</b>	<b>5,734</b>	<b>8,842</b>	<b>9,654</b>	<b>8,707</b>	<b>6,658</b>	<b>0</b>	<b>22,668</b>	<b>0</b>	<b>0</b>
	<b>125 Net Income over Expenditure</b>	<b>1,266</b>	<b>-3,622</b>	<b>-2,654</b>	<b>-3,827</b>	<b>572</b>	<b>0</b>	<b>-668</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-2,300	0	-2,900	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>1,266</b>	<b>(5,922)</b>	<b>(2,654)</b>	<b>(6,727)</b>	<b>572</b>		<b>(668)</b>		
<b>130</b>	<b><u>Red Barn Field</u></b>									
4430	Repairs & Maintenance	1,000	0	1,000	151	0	0	0	0	0
4500	Cut & Bale	450	450	800	0	0	0	800	0	0
	<b>Overhead Expenditure</b>	<b>1,450</b>	<b>450</b>	<b>1,800</b>	<b>151</b>	<b>0</b>	<b>0</b>	<b>800</b>	<b>0</b>	<b>0</b>
6000	plus Transfer from EMR	0	-1,000	0	-1,000	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(1,450)</b>	<b>(1,450)</b>	<b>(1,800)</b>	<b>(1,151)</b>	<b>0</b>		<b>(800)</b>		
<b>135</b>	<b><u>East View Terrace</u></b>									

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## Annual Budget - By Centre

Note: Spend Against Budget 23 24

		<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4430	Repairs & Maintenance	0	0	0	338	400	0	500	0	0
4470	Maintenance of assets	0	10,000	2,500	0	0	0	1,000	0	0
4710	Equipment	0	0	0	127	127	0	200	0	0
	<b>Overhead Expenditure</b>	0	10,000	2,500	465	527	0	1,700	0	0
6000	plus Transfer from EMR	0	10,000	0	-2,500	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	0	(2,500)	(2,965)	(527)		(1,700)		
<b>137</b>	<b><u>Brede Lane Toilets</u></b>									
4430	Repairs & Maintenance	0	0	0	0	0	0	1,000	0	0
4431	Cleaning	0	0	0	0	0	0	5,500	0	0
4510	Electricity	0	0	0	0	0	0	600	0	0
4530	Water	0	0	0	0	0	0	550	0	0
	<b>Overhead Expenditure</b>	0	0	0	0	0	0	7,650	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	0	0	0	0		(7,650)		
<b>140</b>	<b><u>Stag</u></b>									
4470	Maintenance of assets	0	105	0	0	0	0	0	0	0
4600	Traffic Calming	2,000	275	2,000	6,349	3,350	0	3,000	0	0
	<b>Overhead Expenditure</b>	2,000	380	2,000	6,349	3,350	0	3,000	0	0
6000	plus Transfer from EMR	0	-1,725	0	2,999	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(2,000)	(2,104)	(2,000)	(3,350)	(3,350)		(3,000)		
<b>150</b>	<b><u>Riverside Playground</u></b>									
1130	Grants & Donation Received	0	30,000	0	0	0	0	0	0	0
	<b>Total Income</b>	0	30,000	0	0	0	0	0	0	0

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## Annual Budget - By Centre

Note: Spend Against Budget 23 24

	<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4245 Entertainment	0	3,130	0	0	0	0	0	0	0
4410 Trees	1,000	0	1,000	0	0	0	800	0	0
4430 Repairs & Maintenance	500	179	1,500	0	0	0	1,000	0	0
4470 Maintenance of assets	0	60	0	0	0	0	0	0	0
4535 Riverside MUGA	0	0	1,500	0	0	0	1,500	0	0
4700 Inspections Fees	80	350	100	83	82	0	100	0	0
4710 Equipment	3,000	84,153	0	127	127	0	0	0	0
<b>Overhead Expenditure</b>	<b>4,580</b>	<b>87,873</b>	<b>4,100</b>	<b>210</b>	<b>209</b>	<b>0</b>	<b>3,400</b>	<b>0</b>	<b>0</b>
<b>150 Net Income over Expenditure</b>	<b>-4,580</b>	<b>-57,873</b>	<b>-4,100</b>	<b>-210</b>	<b>-209</b>	<b>0</b>	<b>-3,400</b>	<b>0</b>	<b>0</b>
6000 plus Transfer from EMR	0	29,026	0	-4,000	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(4,580)</b>	<b>(28,847)</b>	<b>(4,100)</b>	<b>(4,210)</b>	<b>(209)</b>		<b>(3,400)</b>		
<b>999 VAT Data</b>									
115 VAT on Receipts	0	21,077	0	3,245	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>21,077</b>	<b>0</b>	<b>3,245</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
515 VAT on Payments	0	21,446	0	3,307	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>0</b>	<b>21,446</b>	<b>0</b>	<b>3,307</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>(368)</b>	<b>0</b>	<b>(62)</b>	<b>0</b>		<b>0</b>		
<b>Total Budget Income</b>	<b>66,513</b>	<b>119,276</b>	<b>67,820</b>	<b>68,576</b>	<b>68,160</b>	<b>0</b>	<b>90,660</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>58,990</b>	<b>163,705</b>	<b>65,895</b>	<b>51,772</b>	<b>43,203</b>	<b>0</b>	<b>81,714</b>	<b>0</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>7,523</b>	<b>-44,429</b>	<b>1,925</b>	<b>16,804</b>	<b>24,957</b>	<b>0</b>	<b>8,946</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	26,701	0	(14,701)	0	0	0	0	0

Continued on next page

Annual Budget - By Centre

Note: Spend Against Budget 23 24

	<u>Last Year - 2022 23</u>		<u>Current Year 2023 24</u>				<u>Next Year 2024 25</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>	<u>7,523</u>	<u>(17,728)</u>	<u>1,925</u>	<u>2,103</u>	<u>24,957</u>		<u>8,946</u>		

**Earmarked Reserves**

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<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Maintenance of Assets	9,000.00	3,000.00	12,000.00
321 EMR Riverside MUGA Maintenance	11,000.00	1,500.00	12,500.00
322 EMR Red Barn Field Maintenance	6,550.00		6,550.00
323 EMR Red Barn Field Grant Incom	1,309.00		1,309.00
324 EMR Riverside Playground	2,500.00		2,500.00
325 EMR Traffic Calming	3,693.67	-2,800.00	893.67
326 EMR Speedwatch	2,000.00		2,000.00
327 EMR Street Farm	11,000.00		11,000.00
328 EMR CIL	11,700.00		11,700.00
329 EMR Brede Lane Carpark	1,800.00	300.00	2,100.00
330 EMR Legal Fees	3,300.00		3,300.00
331 EMR Bus Shelters	5,100.00	1,000.00	6,100.00
332 EMR Sportsfield Carpark	400.00	400.00	800.00
335 EMR EVT MUGA	2,500.00		2,500.00
337 EMR Trees	4,000.00	1,800.00	5,800.00
338 EMR Sports Pavilion	24,500.00	-11,013.10	13,486.90
339 EMR Recreation	10,000.00		10,000.00
340 EMR Neighbourhood Development	9,000.00		9,000.00
	<b><u>119,352.67</u></b>	<b><u>-5,813.10</u></b>	<b><u>113,539.57</u></b>