



Sedlescombe Parish Council

Minutes of the **FINANCE COMMITTEE** Meeting

held on Tuesday 20th June 2023 at 19:00 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllr. Pauline Glew (PG). Cllr Jonathan Vine-Hall (JVH). Cllr Beverley Coupar (BC). Cllr Keith Saunders (KS)
Mrs Jackie Scarff (Clerk/RFO)

Item	Item (F22.)	
40.	To elect a committee Chairman. PG was nominated by JVH and the proposal seconded by BC. All voted in favour Resolved that PG be chairman for the current financial year.	
41.	To elect a committee vice Chairman. PG asked for a nomination for a vice chairman. JVH was nominated by KS and the proposal seconded by PG. All voted in favour Resolved that KS be vice chairman for the current financial year.	
42.	To receive and accept apologies (LGA 1972 s85(1)) There were no apologies for the meeting.	
43.	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk. There were no interests recorded	
44.	To consider for approval the terms of reference for the finance committee. Resolved the terms of reference be approved.	
45.	To consider the approval of the minutes of 18th April 2023. Resolved the Chairman was authorised to sign the Minutes of the meeting held on 18 th April 2023 as a correct record of the proceedings.	
46.	To suspend Standing orders and allow public participation on matters on the agenda at the chairman's discretion. There were no members of the public present.	
47.	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There were no requirements to pass this resolution.	
48.	Finance and Audit To receive the monthly statement of accounts to 31st May 2023 The monthly statement of accounts was noted and showed a total cash book balance of £157,741.41 at 31 st May 2023. To receive the bank reconciliation to 31st May 2023 The bank reconciliation was noted, and the face of bank statement showed a balance in the Unity Bank A account of £62,716.68 at 31 st May 2023. To consider for approval invoices received. The payment to Sedlescombe Village Hall for £21.00 was authorised. Resolved that the payments be made.	

	<p>To approve payment made in advance of the meeting that fell due. There were no payments made.</p>	
49.	<p>To review ear marked reserves and agree any changes required. Resolved The clerk was authorised to move monies allocated in the budget for EMR.</p>	
50.	<p>To agree the booking of a mid-year internal audit. Resolved The clerk was authorised to book the mid year audit with Mulberry and Co</p>	
51.	<p>To discuss a potential donation to the parish council from a community group. Resolved that the money be accepted and that the clerk put an agenda item on the next full council agenda for a discussion as to what to use the money for.</p>	
52.	<p>To agree an audit of financial records by a councillor who is a not a signatory on any of the bank accounts. Resolved NM to be asked to complete a quarterly audit.</p>	
53.	<p>To receive confirmation of the dates of future planned meetings. Resolved that the meetings take place as confirmed at the last full council meeting starting at 1830.</p>	
54.	<p>Reports & Questions To receive reports and questions from Members in brief, including items for next agenda. The clerk explained that she had received communication from Sedlescombe Pre School asking for financial help. The clerk will find out more information and the item may be put on the full council agenda.</p>	
	There being no further business the meeting was closed at 19:41pm	

Chairman

Date