



# Sedlescombe Parish Council

Minutes of the **FINANCE COMMITTEE** Meeting

held on Tuesday 19<sup>th</sup> September 2023 at 19:00 in Committee Room 2 of Sedlescombe Village Hall

## Present:

Cllr. Pauline Glew (PG). Cllr Jonathan Vine-Hall (JVH). Cllr Beverley Coupar (BC). Cllr Keith Saunders (KS)  
Mrs Jackie Scarff (Clerk/RFO)

| Item | Item (F22.)   |  |
|------|---|--|
| 40.  | <b>To receive and accept apologies (LGA 1972 s85(1))</b><br>There were no apologies for the meeting.  |  |
| 41.  | <b>Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct</b><br><b>To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk.</b><br>There were no interests recorded  |  |
| 42.  | <b>To consider the approval of the minutes of 20<sup>th</sup> June 2023.</b><br><b>Resolved</b> the Chairman was authorised to sign the Minutes of the meeting held on 20 <sup>th</sup> June 2023 as a correct record of the proceedings.   |  |
| 43.  | <b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b><br>'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'<br><br><b>There were no requirements to pass this resolution.</b>  |  |
| 44.  | <b>Monthly Finance and Audit Reports</b><br><b>To receive the monthly statement of accounts to 31<sup>st</sup> August 2023</b><br>The monthly statement of accounts was noted and showed a total cash book balance of £151,368.43 at 31 <sup>st</sup> August 2023.<br><b>To receive the bank reconciliation to 31<sup>st</sup> May 2023</b><br>The bank reconciliation was noted, and the face of bank statement showed a balance in the Unity Bank Account of £56,343.64 at 31 <sup>st</sup> August 2023.<br><b>To consider for approval invoices received.</b><br>20/09/2023 Clerk BACS 269.52 Salary rec & phone<br>20/09/2023 Sedlescombe Village Hall BACS 21.00 Inv 23 - 286 July Hire<br>20/09/2023 Trevor May BACS 405.60 Inv 7692 Lines on EVT MUGA<br>20/09/2023 Play Inspection Co BACS 99.00 Inv 63302 Annual Inspection<br>20/09/2023 Uniserve (South East) Ltd BACS 39.30 price increase MSoft<br>20/09/2023 Mulberry & Co BACS 54.00 inv 51210 Cllr finance training<br>20/09/2023 Jewson Ltd BACS 68.89 Inv RC purchase pav door<br>3819/00127665<br>20/09/2023 Joanne Oliver Domestic BACS 127.50 Inv 10-23 Pavilion cleaning<br><b>Resolved</b> that the payments be made as presented. |  |
| 45.  | <b>To receive the budget v actuals for the financial year to 31<sup>st</sup> August 2023</b><br><b>Resolved</b> The budget was received and duly noted.   |  |

|     |  |  |
|-----|--|--|
| 46. | <p><b>To receive a proposal to sign up to a 3 year long term agreement for twice yearly audits from Mulberry &amp; Co.</b><br/> Details of the proposal were pre circulated on a briefing note attached to the agenda.</p> <p><b>Resolved</b> The council will enter into a 3 year long term agreement for twice yearly audits with Mulberry &amp; Co.</p> |  |
| 47. | <p><b>To agree that the clerk can book the mid year audit.</b><br/> <b>Resolved</b> that the clerk should book the mid year audit.</p>   |  |
| 48. | <p><b>To receive, with a recommendation for adoption, the following policies</b><br/> <b>SPC Social Media Policy</b><br/> <b>SPC Privacy Policy</b></p> <p><b>Resolved</b> that the policies are adopted.</p>  |  |
| 49. | <p><b>Reports &amp; Questions</b><br/> To receive reports and questions from Members in brief, including items for next agenda.<br/> There were no items.</p>  |  |
|     | <p>There being no further business the meeting was closed at 19:39pm</p>   |  |

Chairman .....

Date .....