



# Sedlescombe Parish Council

## Minutes of the **Meeting of the Finance Executive Committee**

held on Tuesday 17<sup>th</sup> September 2024 at 18:30 in Committee Room 2 of Sedlescombe Village Hall

### **Present:**

Cllr. Pauline Glew (PG)(chair), Cllr Jonathan Vine-Hall (JVH), Cllr Keith Saunders (KS). Cllr. Greta Anderson (GA).

District & Parish Cllr Beverley Coupar (BC).

Mrs Jackie Scarff (Clerk/RFO)

### **Public participation session re matters on the Agenda at the Chairman's discretion.**

There was one member of public.

DC explained that he had come to ask the finance committee to delegate money to the Sports Executive Committee requested in item 48 to start work on the cricket pitch to allow the pitch to be renovated to allow for league cricket matches.

### **End of public participation.**

Item	Item (C24.)	
42	<b>To receive and accept Apologies (LGA 1972 s85 (1))</b> There were no apologies	
43	<b>Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct</b> <b>To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</b> There were no interests to declare. <b>To grant any requests for dispensation as appropriate.</b> There were no requirements to grant any dispensations.  <b>Reminder any changes to register of interests should be notified to the clerk.</b>	
44	<b>To consider the minutes of the finance executive committee meeting on 18<sup>th</sup> June 2024 for approval and signing as a true record.</b> <b>Resolved</b> that the chairman is authorised to sign the minutes held on 18 <sup>th</sup> June 2024 as a correct record.	
45	<b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'  There was no requirement to pass this resolution.	
46	<b>Finance and Audit</b> <b>i To receive the monthly statement of accounts to 31<sup>st</sup> August 2024.</b> This was circulated ahead of the meeting and noted.  <b>ii To receive the bank reconciliation to 31<sup>st</sup> August 2024.</b> The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance on 31 <sup>st</sup> August 2024 showing £89,619.26 held at Unity Trust Bank.  <b>iii To consider for approval invoices received including those paid as due.</b> The payments were approved as presented.  <b>iv To receive an update on the budget and agree any actions required.</b>	

v	<p>The budget spend to 31 August 2024 was noted with no questions and no actions required. It was noted that the next Finance meeting would review the budget and produce a draft budget for the coming year to be presented to full council.</p> <p><b>To review the earmarked reserves and agree any actions required.</b></p> <p>The EMR's were reviewed. It was noted that the EMR reserves would be reviewed in October.</p>	
47.	<p><b>To agree hedge cutting for Red Barn Field.</b></p> <p><b>Resolved:</b> The clerk to organise for the end of September.</p>	
48.	<p><b>To hear a request to spend £1400 to start the cricket square renovation.</b></p> <p>The Chair of the Sports Executive committee had attended the meeting and explained the request in the public speaking item.</p> <p><b>Resolved:</b> The Sports Executive Committee can spend £1400 + an additional £200 for materials. The money should be spent from EMR 320 Maintenance of assets.</p>	
49.	<p><b>To discuss upgrading the parish council mobile phone.</b></p> <p>The clerk explained that she would need a smart phone in order to run the hive system and app controlling the solar panels at the sports pavilion and could also run the CCTV from it. There was a discussion about different brands.</p> <p><b>Resolved:</b> The clerk to choose a new phone on a contract and circulate the details to the committee before purchasing it.</p>	
46	<p><b>Reports &amp; Questions.</b></p> <p>To receive reports and questions from Members in brief, including items for next agenda.</p> <p>No further questions.</p>	