



Sedlescombe Parish Council

To: All Parish Councillors

You are hereby summoned to attend the Meeting of the Parish Council on Tuesday 15th October 2024 at Sedlescombe Village Hall, CR2 at 18:30 when it is proposed to transact the following business.

Signed: *Jackie Scarff*
Clerk to Sedlescombe Parish Council
07531 065469 / clerk@sedlescombe.org.uk

Public participation session re matters on the Agenda at the Chairman's discretion.

End of public participation.

Council Meeting Agenda

Item	Agenda Item (C24.)	
47	To receive and accept apologies & reasons for absence(LGA 1972 s85 (1))	
48	Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct. i To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. ii To grant any requests for dispensation as appropriate. Reminder any changes to register of interests should be notified to the clerk immediately.	
49	To receive questions from members on reports from the District and County Councillors.	
50	To consider the minutes of the full council meeting 16 th July 2024 for confirmation and signing as a true record.	
51	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'	
52	To hear an update from the Sports Executive Committee and agree any actions required.	
53	To discuss the maintenance of the path from the village hall to St Johns Church and agree any actions required.	
54	To review the following policies for adoption: Safeguarding	
55	To discuss a request from Whatlington Parish Council to support its attempts to resolve flooding issues on the A21 junction with Marley Lane.	
56	To present the current outstanding resolutions and agree any actions required.	
57	To hear an update on the traffic calming project and agree any actions required.	

58	Finance and Audit i) To receive the monthly statement of accounts to 30 th September 2024 for noting ii) To receive the bank reconciliation to 30 th September 2024 for noting iii) To receive a list of payments falling due to be approved. iv) To receive section 3 report from the external auditor for noting.	
59	Reports, Correspondence, Questions and Future agenda items not requiring decisions. i) Red Barn Field ii) Sedlescombe Jobs Network iii) Any other reports	
60	Date of next meeting. To note the date of the next meeting is the Finance Executive Committee meeting on Tuesday 19th November 2024 at 6.30pm CR2	

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Briefing notes for October Full Council meeting.

Item 55.

The clerk has received a request from the Clerk of Whatlington Parish Council on behalf of its councillors asking Sedlescombe Parish Council to write to National Highways asking them to deal with Southern Water in solving an ongoing flooding problem at the A21 junction with Marley Lane. There have been 6 incidents of flooding in the last 12 months which the parish council says puts extra pressure on the roads in Whatlington and Battle.

Sedlecombe Parish Council

Bank - Cash and Investment Reconciliation as at 30 September 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2024	Current Bank A/c Barclays	71,765.67
31/03/2024	Barclays Active Saver	80.21
30/09/2024	West Brom Savings Account	23,395.87
31/03/2024	Lloyds	100.00
30/09/2024	Unity Trust	69,778.85

165,120.60

Unpresented Payments

172.80

164,947.80

Receipts not on Bank Statement

0.00

Closing Balance

164,947.80

All Cash & Bank Accounts

1	Barclays Current Bank A/c	71,765.67
2	BarclaysActive Saver	80.21
3	West Bromich	23,395.87
5	Lloyds Bank	100.00
6	Unity Trust Bank	69,606.05
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	164,947.80

**Bank Reconciliation Statement as at 30/09/2024
for Cashbook 6 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Trust	30/09/2024		69,778.85
			<u>69,778.85</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
18/09/2024 BACS	Uniserve (South East) Ltd	172.80	
			<u>172.80</u>
			69,606.05
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			69,606.05
		Balance per Cash Book is :-	69,606.05
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jackie Scarff
Sedlescombe Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Date: 30/09/2024

Account Name: Sedlescombe Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20425872

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/09/2024		Balance brought forward	£0.00	£0.00	£89,619.26
05/09/2024	Direct Debit	Direct Debit (NEST)	£82.82	£0.00	£89,536.44
05/09/2024	Standing Order	S/O to: Castle Water	£10.00	£0.00	£89,526.44
09/09/2024	Credit	HMRC VAT	£0.00	£3,367.29	£92,893.73

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Statement number 068

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For Good.

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
10/09/2024	Credit	CLIENTS DEPOSIT	£0.00	£4.00	£92,897.73
13/09/2024	Faster Payment Debit	B/P to: Wildwood	£5,663.88	£0.00	£87,233.85
18/09/2024	Credit	Sedlescombe	£0.00	£130.00	£87,363.85
19/09/2024	Faster Payment Debit	B/P to: Mrs J D Scarff	£111.06	£0.00	£87,252.79
19/09/2024	Faster Payment Debit	B/P to: Rother District Co	£128.00	£0.00	£87,124.79
19/09/2024	Faster Payment Debit	B/P to: Joanne Oliver	£157.50	£0.00	£86,967.29
19/09/2024	Faster Payment Debit	B/P to: Geosphere Ltd	£84.00	£0.00	£86,883.29
19/09/2024	Faster Payment Debit	B/P to: The Play Inspectio	£108.30	£0.00	£86,774.99
19/09/2024	Faster Payment Debit	B/P to: HanningtonGilbert	£14,776.63	£0.00	£71,998.36
19/09/2024	Faster Payment Debit	B/P to: Fuzion4ltd	£86.40	£0.00	£71,911.96
19/09/2024	Faster Payment Debit	B/P to: 1066 Fire Securi	£338.40	£0.00	£71,573.56
19/09/2024	Faster Payment Debit	B/P to: PKF Littlejohn LLP	£378.00	£0.00	£71,195.56
20/09/2024	Standing Order	S/O to: JACKIE SCARFF	£1,150.00	£0.00	£70,045.56
23/09/2024	Standing Order	S/O to: Uniserve South Eas	£65.28	£0.00	£69,980.28
26/09/2024	Direct Debit	Direct Debit (TOPSOURCE WORLDWID)	£23.44	£0.00	£69,956.84
30/09/2024	Direct Debit	Direct Debit (UTILITY WAREHOUSE)	£159.99	£0.00	£69,796.85
30/09/2024	Fee	Service Charge	£18.00	£0.00	£69,778.85

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



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Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Jackie Scarff
Sedlescombe Parish Council
The Red House
Lower Street
Battle
United Kingdom
TN33 9ED

Date: 30/09/2024

Page number 1 of 3

Account Name: Sedlescombe Parish Council

Statement number: 068

Sort Code: 608301

Account Number: 20425872

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 04/09/2024 and 30/09/2024.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£5.40
Total debit interest	£0.00
To be debited from your account on	31/10/2024

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For Good.**

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Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	9	£0.00
Faster Payments	10	£0.00
Manual	—	£0.00
Account Fee	—	£5.40

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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Thanks

Your Unity Team

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Bank Reconciliation up to 30/09/2024 for Cashbook No 6 - Unity Trust Bank

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Clear</u>	<u>Payee Name or Description</u>
05/09/2024	DD	82.82		82.82		R <input checked="" type="checkbox"/>	NEST Pensions
05/09/2024	SO	10.00		10.00		R <input checked="" type="checkbox"/>	Castle Water
09/09/2024			3,367.29	3,367.29		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/09/2024			4.00	4.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/09/2024	BACS	86.40		86.40		R <input checked="" type="checkbox"/>	AB Fire & Security
18/09/2024	BACS	5,663.88		5,663.88		R <input checked="" type="checkbox"/>	Wildwood of Mayfield Ltd
18/09/2024	BACS	14,776.63		14,776.63		R <input checked="" type="checkbox"/>	Hannington Gilbert
18/09/2024	BACS	108.30		108.30		R <input checked="" type="checkbox"/>	Play Inspection Co
18/09/2024	BACS	84.00		84.00		R <input checked="" type="checkbox"/>	Geosphere Ltd
18/09/2024	BACS	157.50		157.50		R <input checked="" type="checkbox"/>	Joanne Cosson Domestic
18/09/2024	BACS	128.00		128.00		R <input checked="" type="checkbox"/>	Rother District Council
18/09/2024	BACS	111.06		111.06		R <input checked="" type="checkbox"/>	Mrs J Scarff
18/09/2024	BACS	172.80			172.80	<input type="checkbox"/>	Uniserve (South East) Ltd
18/09/2024			130.00	130.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/09/2024	BACS	378.00		378.00		R <input checked="" type="checkbox"/>	PKF Littlejohn
19/09/2024	BACS	338.40		338.40		R <input checked="" type="checkbox"/>	1066 Fire & Security
23/09/2024	SO	1,150.00		1,150.00		R <input checked="" type="checkbox"/>	Clerk
26/09/2024	DD	65.28		65.28		R <input checked="" type="checkbox"/>	Uniserve (South East) Ltd
30/09/2024	DD	23.44		23.44		R <input checked="" type="checkbox"/>	Eslip Payroll
30/09/2024	DDR	18.00		18.00		R <input checked="" type="checkbox"/>	Unity Trust Bank
30/09/2024	DD	159.99		159.99		R <input checked="" type="checkbox"/>	Utility Warehouse Ltd
		<u>23,514.50</u>	<u>3,501.29</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate