



Sedlescombe Parish Council

Minutes of the **Meeting of the Parish Council**

held on Tuesday 17th October 2023 at 19:00 in Committee Room 2 of Sedlescombe Village Hall

Present:

Cllr. Pauline Glew (PG). Cllr Jonathan Vine-Hall (chair) (JVH). Parish & District Cllr Beverley Coupar (BC) - . Cllr Roy Chapman (RC), Cllr David Caney (DC), Cllr Nikki Moore (NM), cllr.Jackie Saul-Hunt (JSH), Cllr.Lindy Latreille (LL), cllr Keith Saunders.

Mrs Jackie Scarff (Clerk/RFO)

District & County Cllr. Carl Maynard (part time)

Public participation session re matters on the Agenda at the Chairman's discretion.

There were no members of the public.

End of public participation.

Item	Item (C23.)	
47	To receive and accept Apologies (LGA 1972 s85 (1))	
48	Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. There were no interests to declare. To grant any requests for dispensation as appropriate. There were no requirements to grant any dispensations. Reminder any changes to register of interests should be notified to the clerk.	
49	To receive questions from members on reports from the District and County Councillors. There were no questions.	
50	To receive the minutes of the previous meeting held on 19th July 2023, to approve these minutes and authorise the chairman to sign them as a correct record. Resolved that the chairman is authorised to sign the minutes held on 19 th July 2023 as a correct record.	
51	If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed: 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.' There was no requirement to pass this resolution.	
11	To receive a proposal for the insurance arrangements for the forthcoming year and agree any actions required. The clerk explained that insurance is due for renewal and had received two quotes. Resolved that the clerk renew with the current provider. The clerk was asked to get a valuation of the sports pavilion for the insurance.	
12	To discuss the arrangements for the grass cutting for the financial year beginning April 2024 and agree any actions required. Resolved the clerk to get quotes for the work to present at the next meeting along with the options from ESCC.	

13	<p>To agree to hold the December full council meeting on Tuesday 12th December 2023. Resolved that the meeting be brought forward one week to 12th December 2023.</p>	
14	<p>To hear an update from the Sports Executive meeting and agree any actions required. DC reported that the container in the carpark has been emptied and will be removed. There is still a skip in the carpark and the footballers will make a donation towards it. At the meeting there was a lot of discussion about maintenance jobs that need to be done. The plan is to put a list of things together that need doing to feed into the budget. The jobs can be prioritised. RC offered to clear the ditch in the carpark with some volunteers. DC confirmed that a list with costings would be presented to full council in December.</p> <p>To agree a quote for repairs needed to the emergency lighting and fire alarm system. The clerk explained that the company who had inspected the system had quoted £1275 to replace the bulbs and batteries that require replacing. Resolved that the clerk get some more quotes and chose the best option to get the work done.</p>	
15	<p>To present the current outstanding resolutions and agree any actions required. There is no further news regarding the pole on The Green. The dealings with S E Water concerning Riverside Recreation Ground will now be passed to the solicitors. Further updates to the website have been done and it will continue. There was a discussion about the toilets in Brede Lane following notification from RDC that they would be closing them for a trial period. RDC member cllrs were not aware of this in advance. The PC have let RDC know that, following a consultation with residents, the PC agreed in principle to taking them over. BC had contacted RDC to understand the sudden decision. Resolved that the clerk write a letter to the Chief Executive in response to the letter received. Cllrs agreed that the process that RDC used to make the decision should be questioned and that the PC could make a contribution towards the cleaning contract.</p>	
16	<p>To hear an update on the traffic calming project and agree any actions required. DC reported that a designer had sent a report with the layout and went through each feature with the cllrs.</p> <p>Resolved: The clerk was asked to feedback that the cllrs need lots of options for the design so that they can chose what the features look like.</p> <p><u>Cllr Maynard left the meeting.</u></p>	
24	<p>Finance and Audit</p> <p>1 To receive the monthly statement of accounts to 30th September 2023 for noting. This was circulated ahead of the meeting and noted.</p> <p>2 To receive the bank reconciliation to 30th September 2023 for noting. The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance as at 30th September 2023 showing £84,608.98 held at Unity Trust Bank.</p> <p>3 To receive a list of payments to be approved. The payments were approved as presented. 18/10/2023 Clerk BACS £472.23 made up of £126.76 Salary Reconciliation £6.67 Mobile Phone £27.02 Cleaning equipment/loo rolls £254.20 2 x waste bins 18/10/2023 Sussex Waste Mgt Ltd BACS £276.00 - Skip Pavilion cpark 18/10/2023 Sedlescombe Village Hall BACS £21.00 Sept Hall Hire 18/10/2023 PKF Littlejohn BACS £504.00 ES0089 Audit 19/10/2023 Joanne Oliver Domestic BACS £162.50 Cleaning</p>	

	<p>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</p> <p>Red Barn Field – PG explained that a resident had wanted to cut the hedging between his garden and Red Barn Field. The resident was told that the area would need to be made good.</p> <p>Monthly Meeting with the PCSOs - Nothing to report</p> <p>Sedlescombe Jobs Network - Nothing to report</p>	
	<p>Date of next meeting.</p> <p>To note the date of the next Finance Committee meeting is Tuesday 21st November 2023 at 6.30pm CR2</p> <p>To note the date of the Full Council meeting is Tuesday 12th December 2023 at 6.30pm CR2.</p>	