



# Sedlescombe Parish Council

To: All Committee Members

You are hereby summoned to attend the committee meeting on Wednesday 19th June 2024 at the Sports Pavilion at 18:30 when it is proposed to transact the following business.

## Meeting Agenda

Signed: Jackie Scarff

Clerk to Sedlescombe Parish Council

07531 065469 / [clerk@sedlescombe.org.uk](mailto:clerk@sedlescombe.org.uk)

Item	Agenda Item (C24.)	
<b>40</b>		
<b>a</b>	To elect a chair for the committee	
<b>b</b>	To elect a vice chair for the committee.	
<b>41</b>	To receive and accept Apologies (LGA 1972 s85 (1))	
<b>42</b>	Interests in accordance with 2012 Code of Conduct To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result. Any changes to register of interests should be notified to the clerk.	
<b>43</b>	To consider for approval the terms of reference for the committee.	
<b>44</b>	To discuss the hire fees for the forthcoming year and agree any actions required.	
<b>45</b>	To discuss the quotes and progress on projects identified for the sport pavilion and agree any actions required.	
<b>46</b>	To agree a date for the next meeting.	

*In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.*

*Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.*